



Fairfax County Sheriff's Office FY 2019 Annual Report

The Mission



The primary mission of the Sheriff's Office is to operate the Adult Detention Center, provide security for the Fairfax County Courthouse and courtrooms, and serve/execute civil law process on behalf of the courts. In addition to our core functions, the Sheriff's Office is actively engaged with the diverse community we serve.

Serving the community since 1742



Stacey A. Kincaid is the Sheriff of Fairfax County, City of Fairfax and towns of Herndon and Vienna. The citizens of these jurisdictions elected her in 2013 and again in 2015 and 2019 to lead the Fairfax County Sheriff's Office.

Her Command Staff includes two Chief Deputies – one presiding over administration and the other over operations – and four Majors, each of whom commands a division. The remaining rank structure, in order, includes Captain, First Lieutenant, Second Lieutenant, Sergeant, Master Deputy Sheriff, Private First Class and Private. In addition to sworn staff, the Sheriff's Office employs civilian nurses, correctional technicians and administrative personnel to support the agency's mission.

"Ensuring public safety is the number one goal of the Sheriff's Office. With the support of our public and private partners, we strive to make a positive and lasting difference in people's lives, whether out in our communities or in the Adult Detention Center."

Among the highlights from the past year, we built new opportunities for personal growth and success in our jail-based addiction treatment and recovery program. Our award-winning Honor Guard was invited to present colors at several Washington Nationals home games. We brought underserved children together for positive interactions with law enforcement. These entertaining and rewarding activities included painting with a professional artist and shopping for back-to-school clothes."

I am very proud of the professional men and women – sworn and civilian – who work for the Sheriff's Office. They are a diverse group representing all ages, races and cultures. They are innovative, diligent and dedicated. Above all, they care deeply about the people we serve."

In the year ahead, we look forward to working with new and returning members of the Fairfax County Board of Supervisors. We are fortunate to work in a county that holds public safety in high regard and supports us in words and actions."

"Service is not just a duty; it is a privilege. I am honored to serve as your Fairfax Sheriff."

Fairfax County Sheriff's Office

Accreditations



Department
of
Corrections



National Commission
on
Correctional Health Care



American
Correctional
Association



Virginia Law Enforcement
Professional Standards
Commission

Staffing



Persons of color : 38%

Women: 28%

Average number of vacancies: 32.3

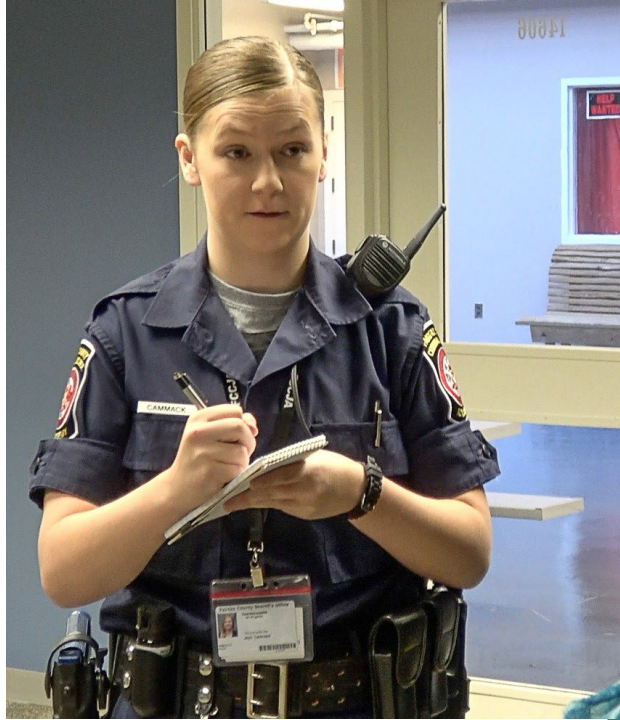
Applicant Screening FY 2019 Statistics

- Certified applications: 2,890
- Applicant background investigations: 835
- Sworn staff hired: 34 (of whom 46% were persons of color)
- Recruits successfully completing academy: 61%



Fairfax County Criminal Justice Academy

In 2019, Recruit Sessions 72, 73 and 74 graduated a total of 39 new Sheriff's deputies.



Fairfax County deputy sheriff recruits receive four weeks of intensive, specialized training in civil enforcement, court security and confinement before attending the Fairfax County Criminal Justice Academy (FCCJA) for six months of law enforcement training.

The FCCJA serves as the training center not only for the Sheriff's Office but also for the Fairfax County, Town of Herndon and Town of Vienna Police Departments and the Fairfax County Fire Marshal's Office. All recruits attend classes together and graduate with the same law enforcement certification. Of 10 Sheriff's deputies working at the academy, seven are assigned to the main academy building, filling various training and leadership roles; two serve as instructors in the Firearms Training Unit; and one works at the Emergency Vehicle Operations Center as a track instructor.

Academics, physical fitness, defensive tactics and legal training all lead up to a series of practicals for the recruits where they get to apply their newly learned skills in real life scenarios. In two-week increments, the recruits also receive firearms training; emergency vehicle operation certification; and first aid, CPR and AED (automated external defibrillator) certifications.

After graduation, most deputies start their law enforcement career in the Adult Detention Center. For the first 12 weeks, they receive on-the-job training from tenured deputies who are field training instructors.

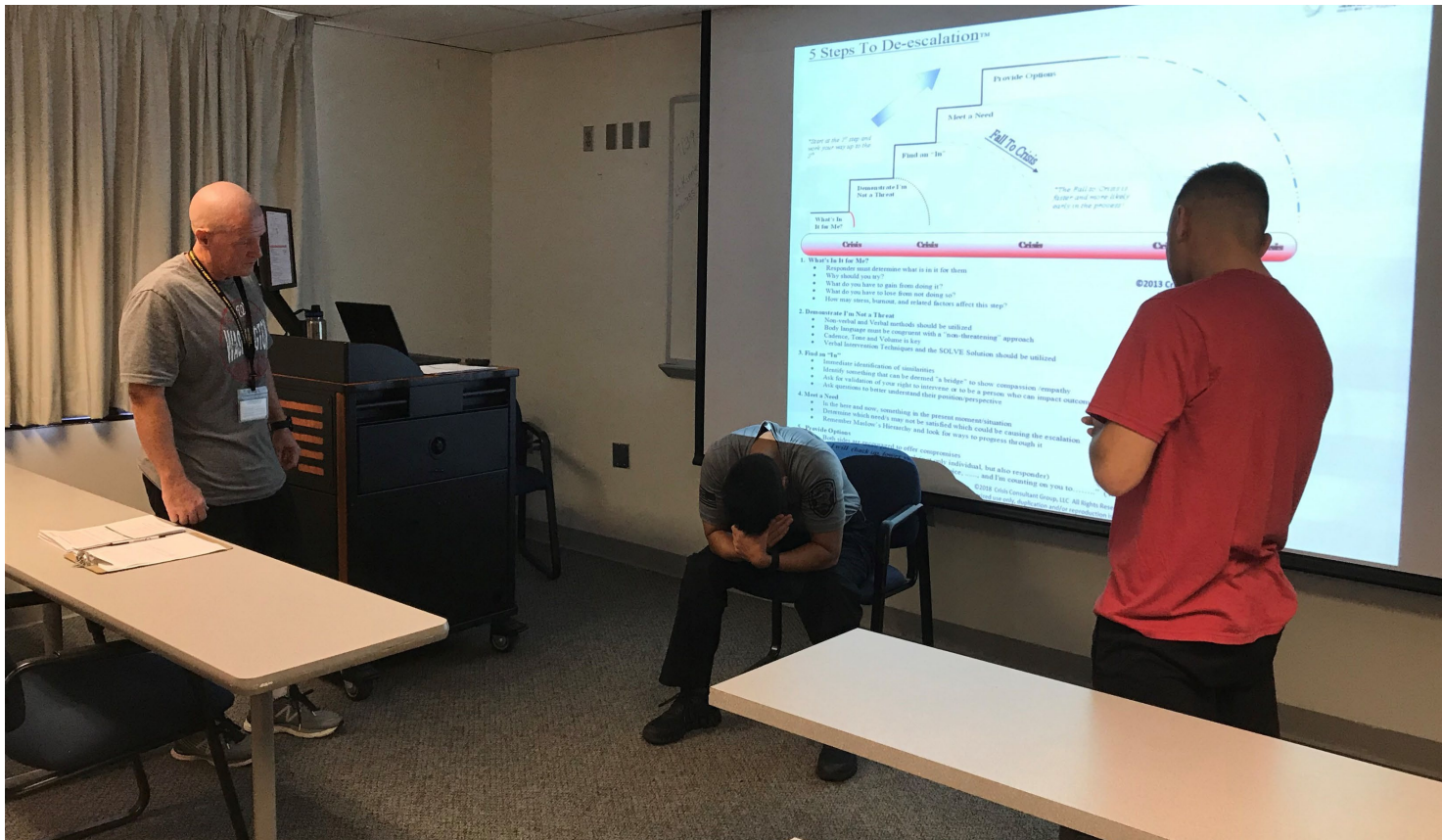
To maintain their law enforcement certification, Sheriff's deputies must complete 40 hours of career development, legal and cultural diversity training every two years. Examples of in-service training include survival tactics for courthouse and correctional officers, effective leadership, crisis negotiation, conflict resolution, ethical decision making and performance management.

Crisis De-Escalation Training

In 2019, every Sheriff's deputy completed a developmental process, resulting in highly evolved self-awareness and enabling de-escalation skills to become instinctive. Training is ongoing for all new sworn staff.

Deputies are provided with a basic understanding of a crisis intervention model and theories regarding escalating behavior. They are given verbal intervention techniques to be used before, during and after a crisis. This training enhances their confidence and ability to de-escalate challenging persons during high-stress and high-risk situations.

An additional goal of training is to raise deputies' awareness of how their attitudes, beliefs, habits and behavior patterns can encourage or discourage crisis behavior.



Budget

The Sheriff's Office receives the majority of its funding from Fairfax County. The Sheriff's Office also receives funding support from the State Compensation Board for a portion of salaries and benefits for a limited number of sworn positions. Other sources of revenue include reimbursement from the Virginia Department of Corrections for the housing of state prisoners as well as room and board fees collected from individuals incarcerated in the ADC. The agency also receives revenue from medical co-pay fees collected from inmates, Alternative Incarceration room/board fees, court security fees and Sheriff's fees.

Four cost centers define and support the agency's mission:

- Administrative Services Division
- Court Services Division
- Confinement Division
- Support Services Division



Budget

FY 2019 Statistics

Key Data	FY2017	FY2018	FY2019
Average Daily Population (ADP) of the ADC	1,028	994	964
Average number of staff vacancies	30	44	33.1
Attempts escorted/served civil process	145,682	131,901	107,504
Prisoners escorted to or from court	20,954	20,409	35,741
Court cases heard annually	462,112	474,377	436,666
Health care contacts with inmates	704,713	714,535	731,293
Medical services contract cost (prescriptions, hospitalization, dentist, doctor	\$2,404,747	\$2,582,051	\$3,373,328
Annual hours of work performed by Community Labor Force (CLF)	44,229	41,744	42,383
Food services contract cost	\$1,817,022	\$1,859,069	\$1,706,401

Internal Affairs

FY 2019 Statistics

Sheriff's Office Encounters with Community Members

• Court Services	666,639
• Adult Detention Center	10,039
• Merrifield Crisis Response Center	1,164
• Civil Enforcement	32,046

32 Complaints from Community Members

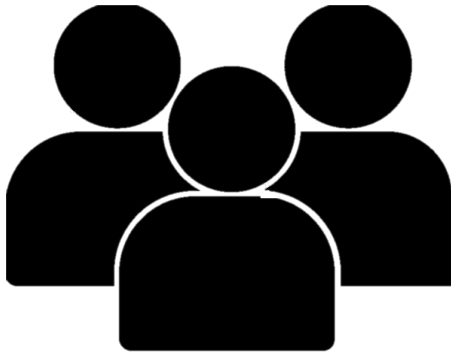
- 25 unfounded
- 4 sustained
- 3 information only



The Adult Detention Center



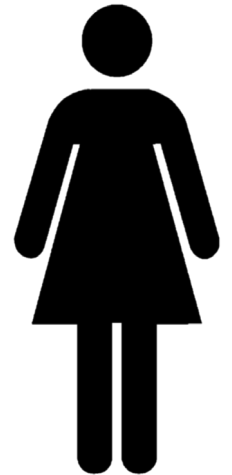
Anyone arrested in Fairfax County, the City of Fairfax or the Towns of Herndon or Vienna is brought to the Adult Detention Center (ADC).



- **Number of people booked: 16,719**
- **Average daily population: 840**
- **State prisoners sent to the Virginia Department of Corrections: 205**
- **Violent offenders: 20%**



- **83% Male**
- **Average length of stay: 29 days**



- **17% Female**
- **Average length of stay: 12 days**

FY 2019 Statistics

Inmate Population



Average Age: 34

18-24	23%
25-31	27%
32-38	20%
39-45	12%
46-51	7%
52+	11%



Residence

Fairfax County	51%
Alexandria City	5%
Arlington County	2%
Fairfax City	1%
Loudoun County	8%
Prince William County	24%
Other	6%
No fixed address	14%



Education

Average grade level	11.70
No formal education	1.5%
Median education level:	
High School Diploma	

The Booking Process

All individuals appear before a magistrate with the arresting officer. If the magistrate determines that probable cause exists for arrest based on the facts presented, the magistrate will issue an arrest warrant. The magistrate also will determine if the individual will be given a bond. The individual will then be remanded to the custody of the Sheriff's Office.

Deputies at the Booking Desk create an inmate record in a web-based jail management system. This record can be updated later by staff in different operational areas of the ADC that interact with and evaluate the inmate. All individuals are fingerprinted and photographed during the booking process.

Individuals are asked to provide vital information, including an emergency contact and any physical or mental health issues. A nurse stationed in the intake area will evaluate each person, document medical histories and complete a mental health assessment.



Inmate Records

The Inmate Records Section:

- Maintains records for all inmates being held or recently released from the ADC. This section provides quality assurance to the Booking Desk and ensures that inmates are held on the correct charges and properly released in a timely manner.
- Confirms that documents from an inmate's court hearings reflect the orders of the presiding judge. The section serves as the point of contact for lawyers representing inmates as well as Commonwealth's Attorneys and judges seeking information regarding inmate records.
- Calculates time credit for inmates in accordance with state law and agency policy. The section also has regular contact with other agencies to set up transportation for inmates from one jurisdiction to another for court.



Transportation

The Transportation Section:

- Transports inmates to and from medical appointments, mental health facilities and other correctional facilities throughout Virginia.
- Transports individuals under Temporary Detention Orders (TDOs) to mental health facilities, often two to three hours away. Deputies assigned to the section are Crisis Intervention Team (CIT) certified.
- Executes Emergency Custody Orders (ECO) on individuals being released from the ADC (either on bond or after time served) when clinicians determine that they are likely to harm themselves or others or are not capable of caring for themselves upon release.





2,192 transports
(of which 288 were for mental health concerns)
354 unplanned transports
94 after hour transports for mental health concerns



4,366 transport hours



141,039 transport miles



3,178 inmates transported



297 medical appointment transports

FY 2019 Transportation statistics



ADC Educational Programs FY 2019 Statistics

- 26 educational programs offered
- 228 inmates enrolled in GED and alternative education classes
- 200 inmates enrolled in ESL, post-GED and college courses
- 5 inmates enrolled in special education courses



ADC Graduation FY 2019 Statistics

GED graduates: 28

High school graduates: 1

14% of inmates who pursued a GED or high school diploma while incarcerated were successful in receiving their high school credentials.

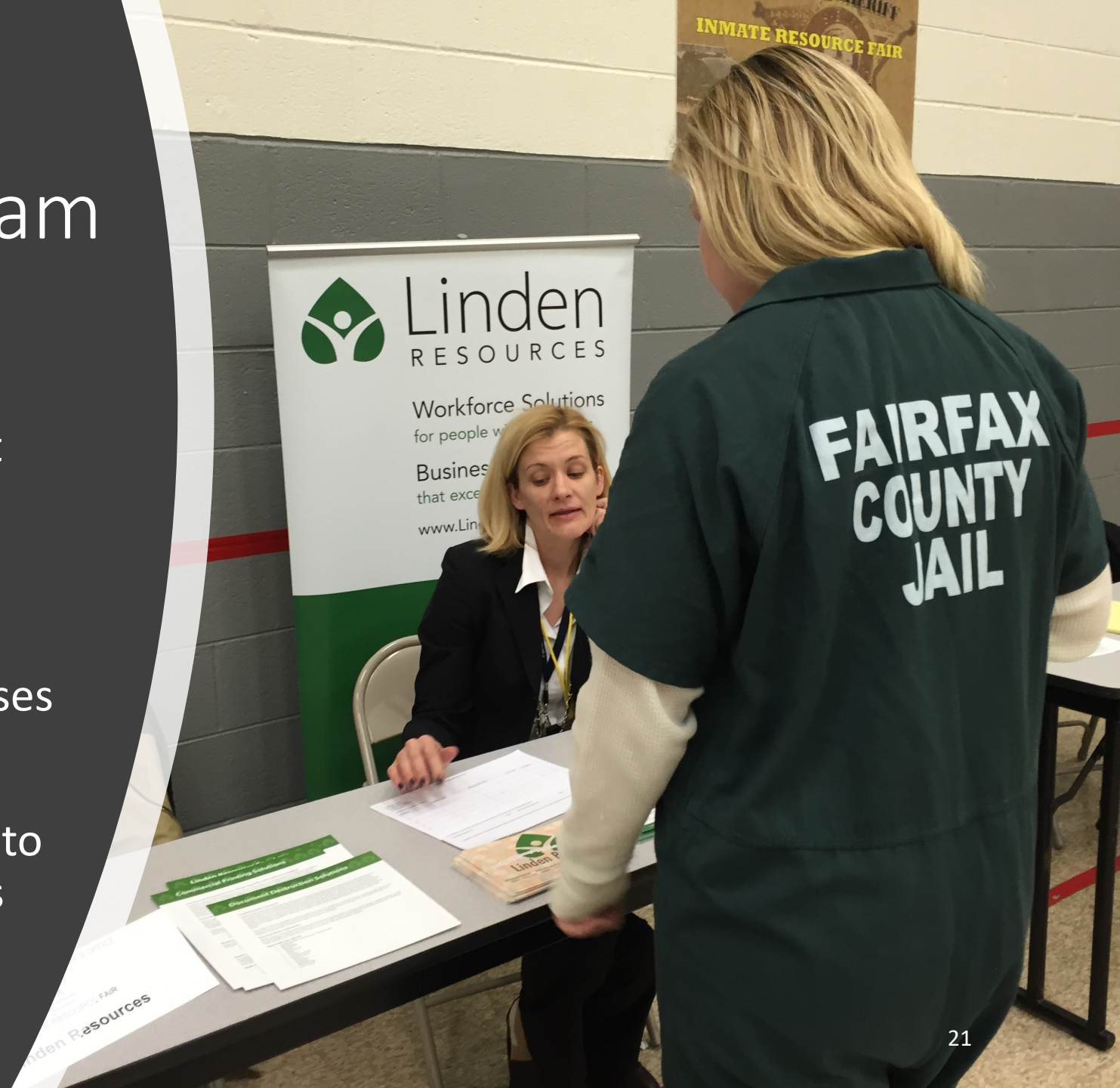


ADC Self-Help and Developmental Program FY 2019 Statistics

123 self-help and skills development programs offered

1,222 graduates of Opportunities, Alternatives and Resources (OAR) courses

44,717 times inmates were scheduled to attend education, self-help and skills development programs





185 volunteers and staff members attended the civilian training course

264 active volunteers

8,333.1 volunteer hours

ADC Volunteers
FY 2019 Statistics



ADC Kitchen FY 2019 Statistics

Served each week:

- 18,201 regular diet meals
- 611 diabetic meals
- 743 religious meals
- 216 Community Labor Force lunches
- 3 kosher meals

24 inmates attended ServSafe manager certification courses; 15 passed the exam and received their certificate.

Commissary FY 2019 Statistics

Aramark was awarded the commissary contract at the Adult Detention Center in February 2018.

- 50,000 orders personally delivered to inmates
- 9,000 free writing kits handed out to indigent inmates so they can write to family and friends
- 4,000 free hygiene kits (includes body wash, toothpaste, toothbrush and deodorant) distributed
- 700 free indigent clothing orders (includes t-shirts, underwear and socks) distributed

Aramark offers the iCare Program that allows an inmate's family and friends to purchase monthly gift bags online. Gift bag contents range from candy bags to seasonal treats. The online orders are processed and delivered personally to the inmates. In 2019, Aramark processed 2,500 gift bags orders.

Aramark installed and manages a frozen food vending machine available to staff and inmates in the Alternative Incarceration Branch (AIB). The vending machine offers alternate food selections such as frozen burgers, Hot Pockets and ice cream.



ADC Laundry Services FY 2019 Statistics



- **Inmate Uniforms** – Approximately 150 pounds per load x 3 loads per day = 450 pounds per day (average of 1,800 pounds per week) = 93,600 pounds yearly
- **Linen** – Approximately 180 pounds per load x 3 loads per day = 540 pounds per day (average of 2,160 pounds per week) = 112,320 pounds yearly
- **Inmate Blankets** – Approximately 180 pounds per load x 1 load per day = 180 pounds per day (average of 540 pounds per week) = 28,080 pounds yearly
- **Inmate Shoes** – Approximately 80 pounds per load x 1 load per day = 80 pounds per day (average of 240 pounds per week) = 12,480 pounds yearly
- **Staff Locker Room Towels** – Approximately 90 pounds per load x 1 load per day = 90 pounds per day (average of 360 pounds per week) = 18,720 pounds yearly

**Total Pounds of Laundry:
265,200**

Laundry Services for Other Facilities FY 2019 Statistics

- **Juvenile Detention Center** (sheets, towels and washcloths) – Approximately 100 pounds per load x 1 load per week (average of 100 pounds per week) = **5,200 pounds yearly**
- **Occupational Health Center Towels** – Approximately 50 pounds per load x 1 load per week (average of 50 pounds per week) = **2,600 pounds yearly**
- **Fairfax County Homeless Shelters** (blankets: December-March) – Approximately 150 pounds per load x 3 loads per day = 450 pounds per day (average of 1800 pounds per week) = **21,600 pounds during the 4-month period**

Total pounds of laundry: 29,400



Facility Services

The Facility Services team consists of six deputies and approximately 25 inmate workforce members. Using a systematic cleaning grid schedule, the team cleans and maintains all of the Adult Detention Center (approximately 550,00 square feet).

Facility cleaning includes the following tasks:

- Sweep and mop all common areas and confinement spaces
- Empty trash cans
- Maintain cleaning machinery
- Collect biohazardous trash from the medical offices
- Assist in the removal of refuse to the Fairfax County Recycling and Disposal Center
- Assist in the unloading of large quantities of supplies from State supply trucks
- Order and restock toiletry products weekly
- Decontaminate biohazardous cells
- Clean up water spills and small flooding issues
- Buff all facility common areas nightly
- Deep clean staff fitness room monthly



Facility Cleaning Equipment

The Sheriff's Office maintains approximately \$90,000 worth of cleaning equipment daily, including:

- Upright vacuum cleaners - 17
- Backpack vacuum cleaners - 3
- Carpet cleaner - 1
- Pressure washers – 2
- Kaivac cleaning machines - 6
- Low speed buffers - 5
- High speed buffers - 8
- Three-speed air movers - 8
- Walk-behind floor scrubbers - 1
- Ride-on floor scrubbers - 2
- Electrostatic sprayers - 4

Due to proper maintenance of the cleaning equipment, Facilities Services has saved the agency and County several thousand dollars over the years by using the equipment well beyond their intended lifecycles. For example, in 2019 the agency replaced three Kaivac cleaning machines that had been in service for 10 years. The average life cycle of those machines is typically five years. Because of our diligence, the life of the machines was doubled, saving over \$9,000 in replacement costs.

Facility Maintenance FY 2019 Overview

Over 1,400 requests for service were received and processed by the Sheriff's Office Maintenance Section, Fairfax County's Facilities Management Department (FMD), and contractors CTSI and Praeses.

The inmate painting program completed painting in the ADC East Building, portions of the ADC West and North Buildings, and the sally port and loading dock.

FY 2019 renovations included refurbishment of the ADC East Building outdoor gym, armoring of the Alternative Incarceration Branch (AIB) control booth windows and replacement of office carpeting.

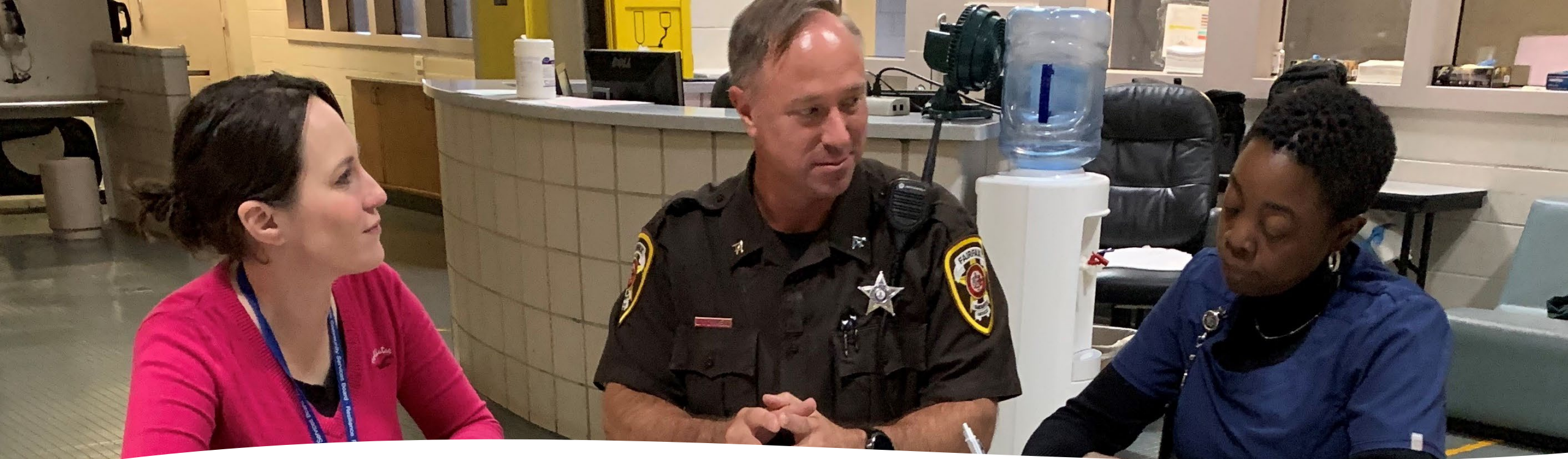
Medical Section Advancements FY 2019

The Sheriff's Office developed the Director of Correctional Health and Human Services position to improve "whole person" treatment of inmates with medical needs and behavioral health care needs and assure that best practices are being implemented throughout the agency.

Examples of outcomes include:

- Increased collaboration between medical and behavioral health professionals (161 contacts)
- Improved communication about complex situations through weekly team meetings among medical, behavioral health and confinement staff (52 meetings)
- New approaches to serve extremely complex situations through collaboration among Community Services Board clinicians and ethics committee, nationally recognized ethicist, EMS, hospital, medical and confinement staff (2 ethics consults)
- Ongoing consultation with Community Services Board and Medical Branch leadership about challenges, improved services and improved outcomes for inmates (107 consults)





Medical Section Advancements FY 2019

- Developed capacity for Medication Assisted Treatment (MAT) approaches at the ADC
- First-ever grant award (\$150,000) received from the Washington/Baltimore High Intensity Drug Trafficking Area (HIDTA) to introduce best practice approaches to MAT for opioid and other substance use disorders. The grant includes a wrap-around reentry approach for individuals to assure connections to community treatment, recovery housing and supports, and other recovery needs as a key strategy to reduce recidivism and overdoses post-release.
- Community Services Board (CSB) and Sheriff's Office staff presented at two national conferences regarding collaboration, data-sharing and MAT approaches.

ADA

Americans with
Disabilities Act



The Sheriff's Office established an Americans with Disabilities Act (ADA) Coordinator's position in 2017, designed specifically to support the inmate population.

During FY 2019, the ADA Coordinator received 425 inmate referrals from which 138 inmates received ADA services during their incarceration.

Merrifield
Crisis
Response
Center
(MCRC)



Merrifield Crisis Response Center (MCRC) FY 2019 Statistics

- Mental health calls for service in Fairfax County: 8,023
- Diversion to MCRC instead of the ADC for individuals who committed potentially arrestable crimes while in crisis: 387
- Crisis Intervention Team (CIT) trained deputies: 140
- Mental Health First Aid (MHFA) trained deputies and civilian staff: 676



The Crisis Intervention Team (CIT) operates out of MCRC 24 hours a day, 7 days a week. CIT deputies are also represented on all four ADC squads, in the courts and on the road serving civil process.

MCRC Community Response Team (CRT)

Starting as a pilot program in 2018, CRT now operates five days a week and serves over 190 clients.

The team is comprised of Sheriff's Office CIT, Police Department CIT, Fire and Rescue technicians, mental health providers and peer specialists.

Fairfax County Department of Public Safety Communications (911 Dispatch) and the Fire and Rescue Department provide data support and assist with the referrals to CRT.

CRT launched a new application in 2019 that allows public service representatives to make direct referrals to CRT.





Fairfax County CRT was invited to speak at the first annual Co-Responder Conference in Kansas.



NATIONAL
CO-RESPONDER
CONFERENCE
#CoRCon

Diversion First



On January 1, 2016, Fairfax County launched Diversion First to change the way the criminal justice and behavioral health systems interact. Too many low-risk offenders with mental illness were being arrested and brought to jail. Diversion First offers alternatives to incarceration for people with mental illness, developmental disabilities and co-occurring substance use disorders who come into contact with the criminal justice system for low-level offenses.



The goal of Diversion First is to prevent repeat encounters with the criminal justice system, improve public safety, promote a healthier community, efficiently utilize resources and — most importantly — help people who are in crisis recover and take control of their lives.

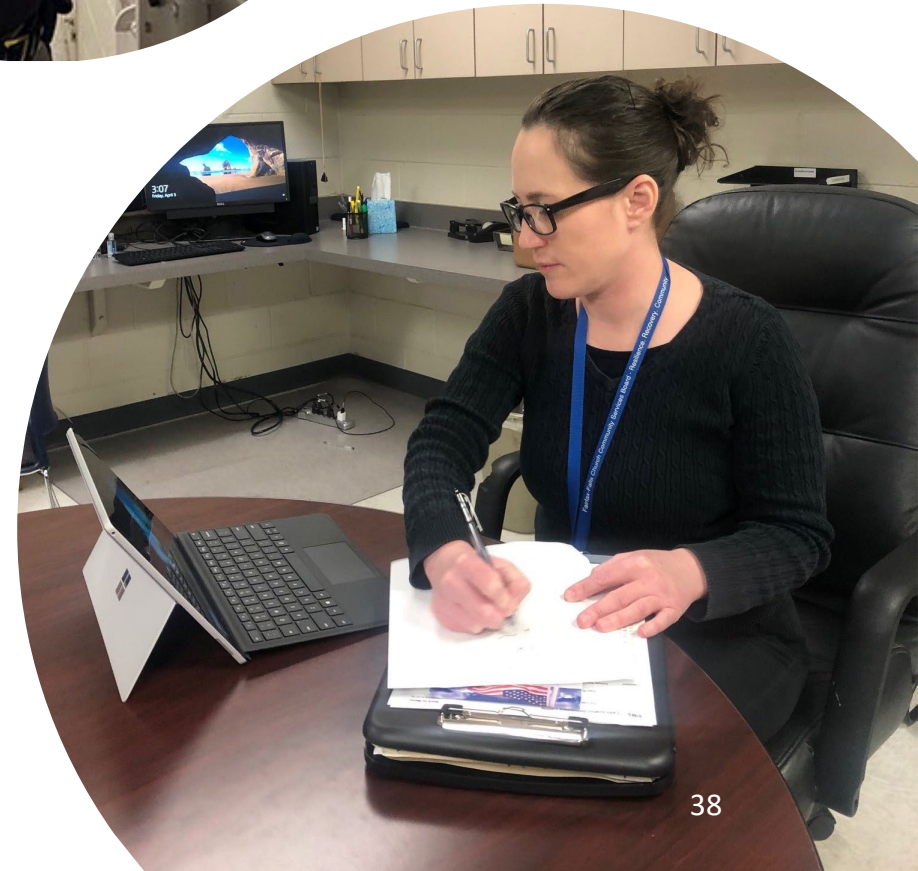


By the end of 2019, nearly 1,700 individuals had been diverted to assessment and treatment in lieu of arrest. In addition, Fairfax County began several new courts and dockets with supervised release programs to give people with behavioral health issues a second chance post-arrest. These include the Veterans Treatment Docket, Supervised Release Non-Compliance Docket, Drug Treatment Court and Mental Health Docket. These programs aim to save lives and reduce recidivism by addressing the underlying causes of their contact with the criminal justice system.

Adult Detention Center - Telepsychiatry

An iPad, Skype and a secure internet connection can make a huge difference in evaluating and managing an inmate experiencing a mental health crisis. The Fairfax-Falls Church Community Services Board (CSB) provides behavioral health services in the Adult Detention Center (ADC) seven days a week, during daytime and early evening hours.

The Sheriff's Office initiated telepsychiatry at the ADC in January 2016 to better meet the needs of the inmate population when CSB clinicians are not onsite.



STAR - Striving to Achieve Recovery

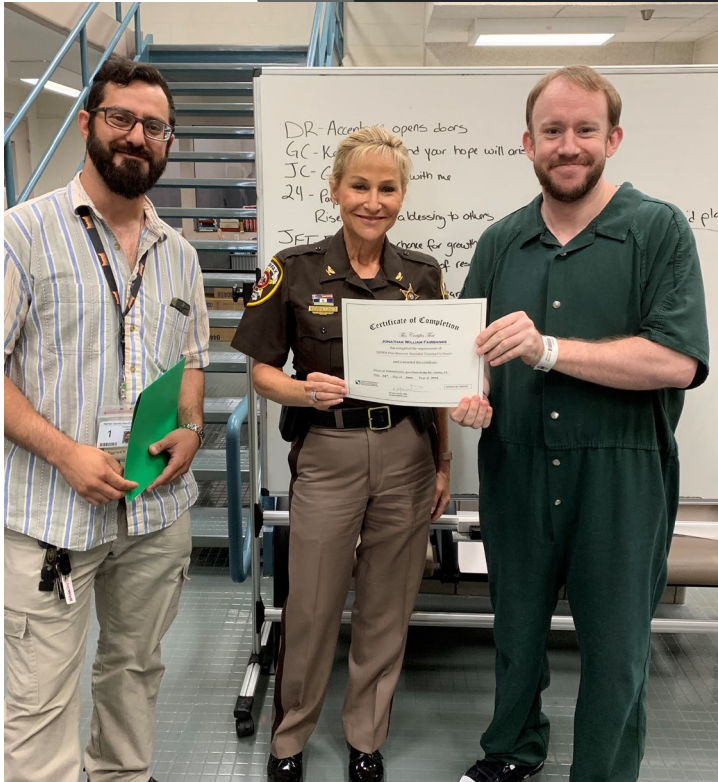
“Jail is a place that forces sobriety because drugs and alcohol are not available. Upon release from jail, sober addicts often return to the same people, places and things that got them into trouble in the first place. We needed to break that cycle and put them on a safe and healthy path toward a sustainable recovery.”

Sheriff Stacey Ann Kincaid

On November 1, 2018, the Sheriff’s Office launched the Striving to Achieve Recovery (STAR) program. Grounded in peer support, the intensive and highly structured addiction treatment and recovery program addresses underlying trauma, restores dignity, provides hope and creates a plan for a future in recovery. The program is voluntary and aimed at rehabilitation. The STAR program has three phases:

- Phase I takes 18 weeks and is designed to help inmates develop knowledge, skills, accountability and connections necessary for a lifetime of recovery. Participants attend four to five groups per day in addition to completing their service assignments inside the unit.
- Phase II assesses progress, continues groups, includes weekly contact with an outside mentor and adds a family support component in partnership with the Chris Atwood Foundation.
- Phase III focuses on re-entering the community. The Sheriff’s Office re-entry specialist works with participants as they approach their release date, planning for CSB outpatient support and other services they may need, such as health insurance, healthcare and clothing. They receive training on resume-writing and interviewing, and they are connected to recovery housing.

The STAR program recognizes that there will never be a one size fits all solution. The goal is to help each participant find what will work best and then create a sustainable recovery plan to achieve it.



The Fairfax County Courthouse



The three Virginia courts that serve Fairfax County, the City of Fairfax and the towns of Herndon and Vienna are Circuit Court, General District Court, and Juvenile and Domestic Relations District Court.

The Sheriff's Office is responsible for providing security for the Fairfax County Courthouse, all courtrooms, the surrounding judicial complex, and the courts in the outlying city and towns.

FY 2019 COURT STATISTICS

Court cases heard	436,666
Courthouse visitors	799,031
Civil commitment hearings	1,766
Prisoner escorts	35,741
Inmates taken into custody	1,047
Warrants served	625

Primary Court Deputies

Each of the 34 judges in the Fairfax County Courthouse has a "primary" deputy assigned to him or her. The primary deputy is responsible for thoroughly searching their assigned courtroom every day before opening it to the public. The most important duty of the primary deputy is to keep the judge safe and to put him/herself between the judge and the public. Unless the judge grants permission, no one is authorized to approach the bench except the armed deputy.

The primary deputy retrieves the daily docket from the clerk and notes the name of each inmate who will be brought out from the holding cells during the docket. This deputy also informs visitors about the activities that are prohibited during their time in the courtroom, announces the judge, passes cases to the judge, and handles all other items passed between the judges and other parties. In the Circuit Court, the primary deputy has the added responsibility of empaneling juries.



Staying Innovative – Staying Safe: Virtual Courtrooms

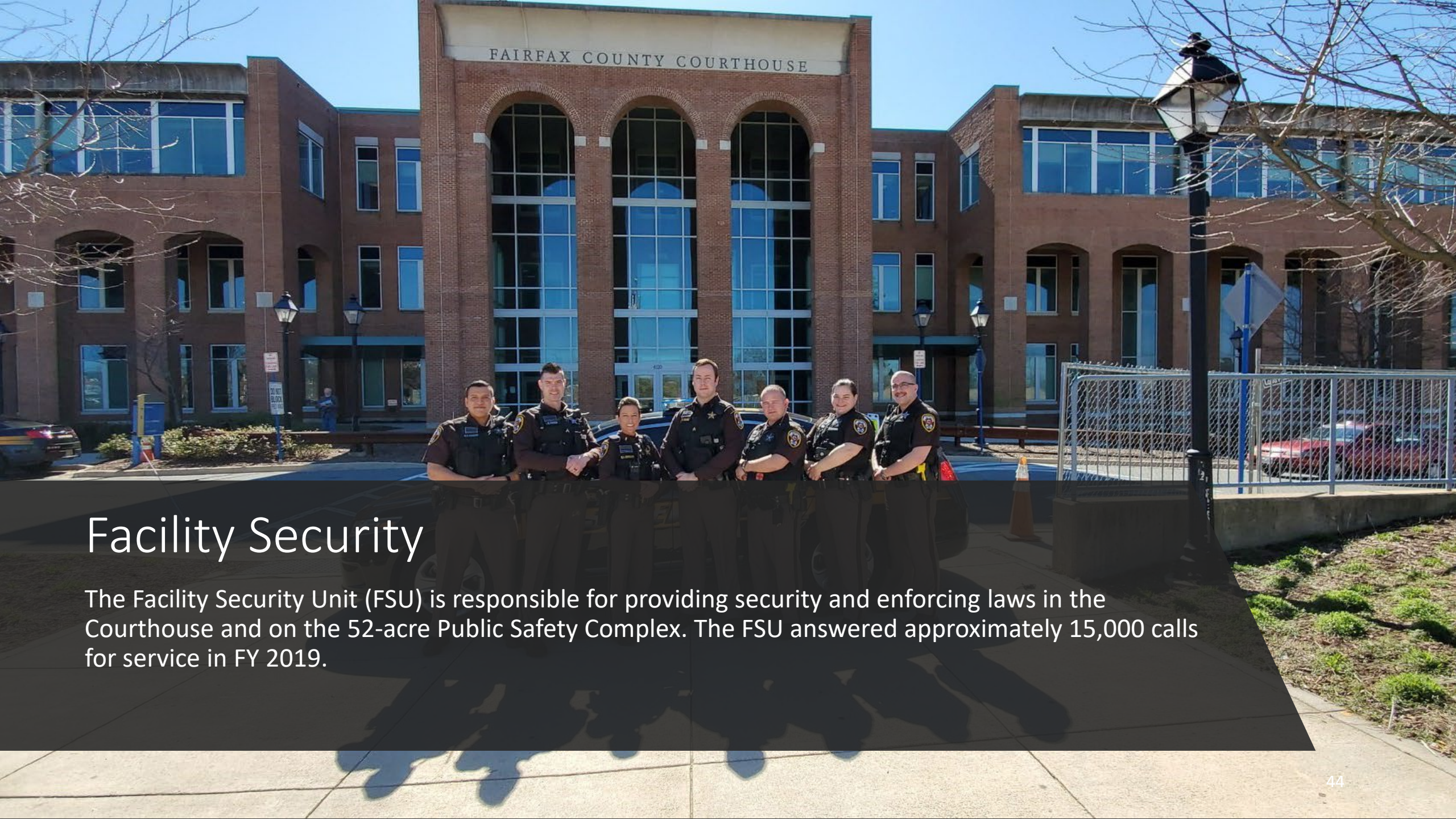


Two-way video communication streamlines the arraignment process, allowing for safe and thorough yet expedited hearings. Virtual arraignments reduce the need to move inmates between the ADC and the Courthouse.

During virtual hearings, a judge will formally read the inmate's charges, inform them of their next court date and address their bond status. The judge will then determine the inmate's intent to be represented by an attorney. Inmates who meet certain criteria and/or cannot afford an attorney will have one appointed.

The judge can change the bond status after conferring with representatives from Court Services who are in the courtroom to present information gathered in a pre-trial interview.

If the detainee does not speak or understand English, the court will provide an interpreter.



FAIRFAX COUNTY COURTHOUSE

Facility Security

The Facility Security Unit (FSU) is responsible for providing security and enforcing laws in the Courthouse and on the 52-acre Public Safety Complex. The FSU answered approximately 15,000 calls for service in FY 2019.

Special Justices

The Sheriff's Office provides security for special justices, who are appointed by the chief judge of the Circuit Court. The special justices are authorized under the Code of Virginia to conduct mental health hearings in cases involving a voluntary or involuntary civil commitment to a mental health facility.

A person's first civil commitment hearing is usually at the hospital where he or she is initially located. The court deputy transports the special justice to the hospital and provides security during the hearing. Hearings are conducted daily at Mount Vernon Hospital, Northern Virginia Mental Health Institute, Fairfax Hospital, Dominion Hospital and Crisis Care.



Civil Process and Livescan



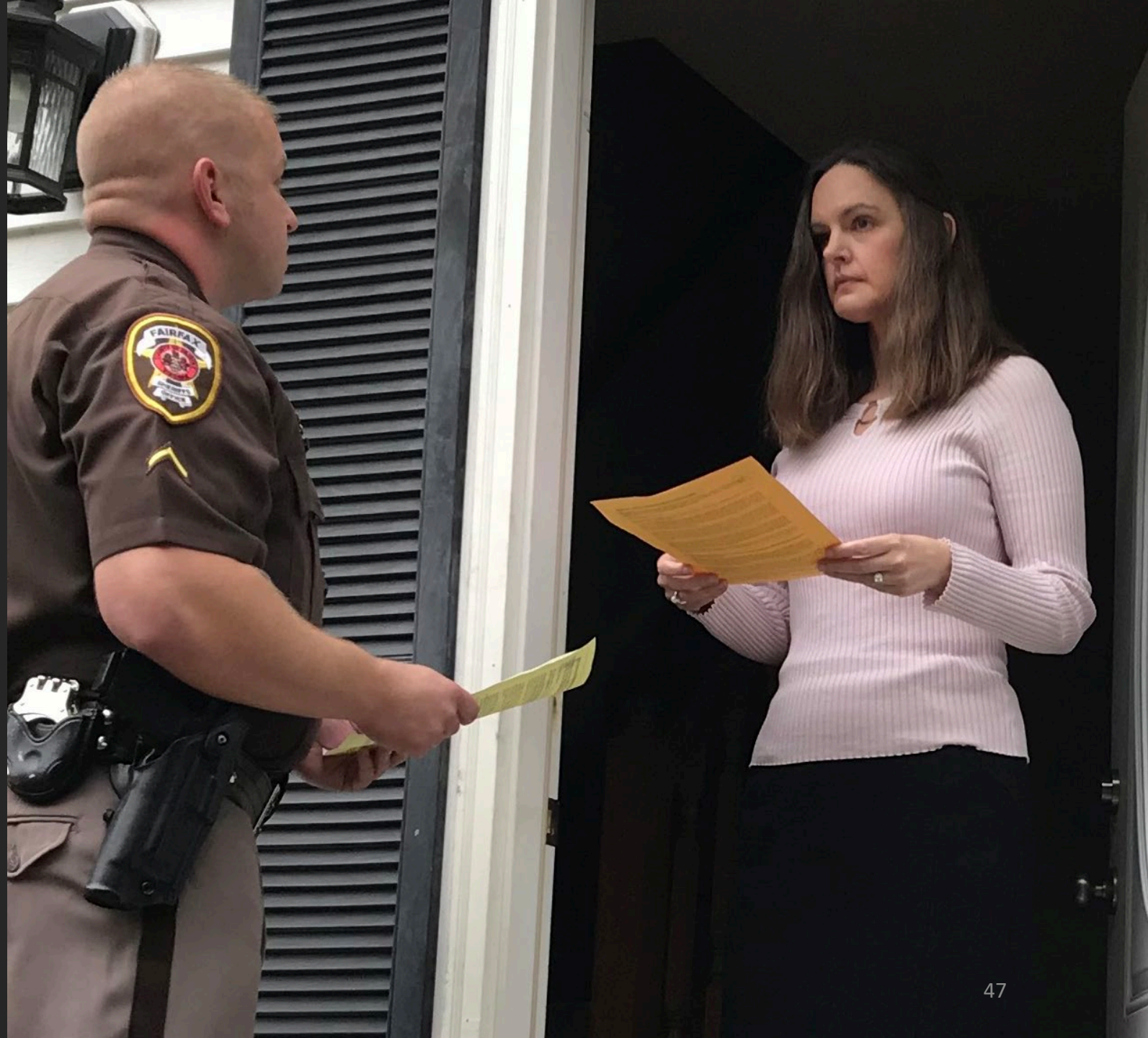
Legal documents requiring service within the Fairfax County Courthouse are served by a Court Security or Facility Security deputy. An average of 300 civil documents are served in the Courthouse monthly.

If a defendant is placed on probation and released from the courtroom in lieu of going to jail, Sheriff's Office staff will Livescan (fingerprint) the person on all applicable charges.

FY 2019

- Legal processes served: 3,588
- Fingerprints processed: 2,511

Civil Enforcement





The Fairfax County Sheriff's Office Civil Enforcement Branch is responsible for the process, service and execution of legal documents to individuals and businesses in civil matters. Many of these documents come to the office through the courts. Early every weekday morning, 22 Sheriff's deputies head out for the day, each serving about 30-45 civil documents.

Typically, 75% of the documents can be served via “substituted service,” meaning a document does not have to be served directly to the person named in the paper. Instead, the document can be posted on the door or given to another member of the household or business.

About 25% of the documents require in-person service, which usually takes more time and cannot always be done during normal business hours. Deputies must prove that they diligently attempted service before returning a document to the courts as “not found.” If the person to be served is not present at the address, the deputy will leave a business card. Deputies may try to serve the person very early in the morning before reporting to the office or in the evening on the way home from work. Sometimes service turns into an arrest or an involuntary commitment due to a mental health crisis.



FY 2019 Civil Enforcement Statistics

Processes served: 97,110

Subpoenas served: 20,847

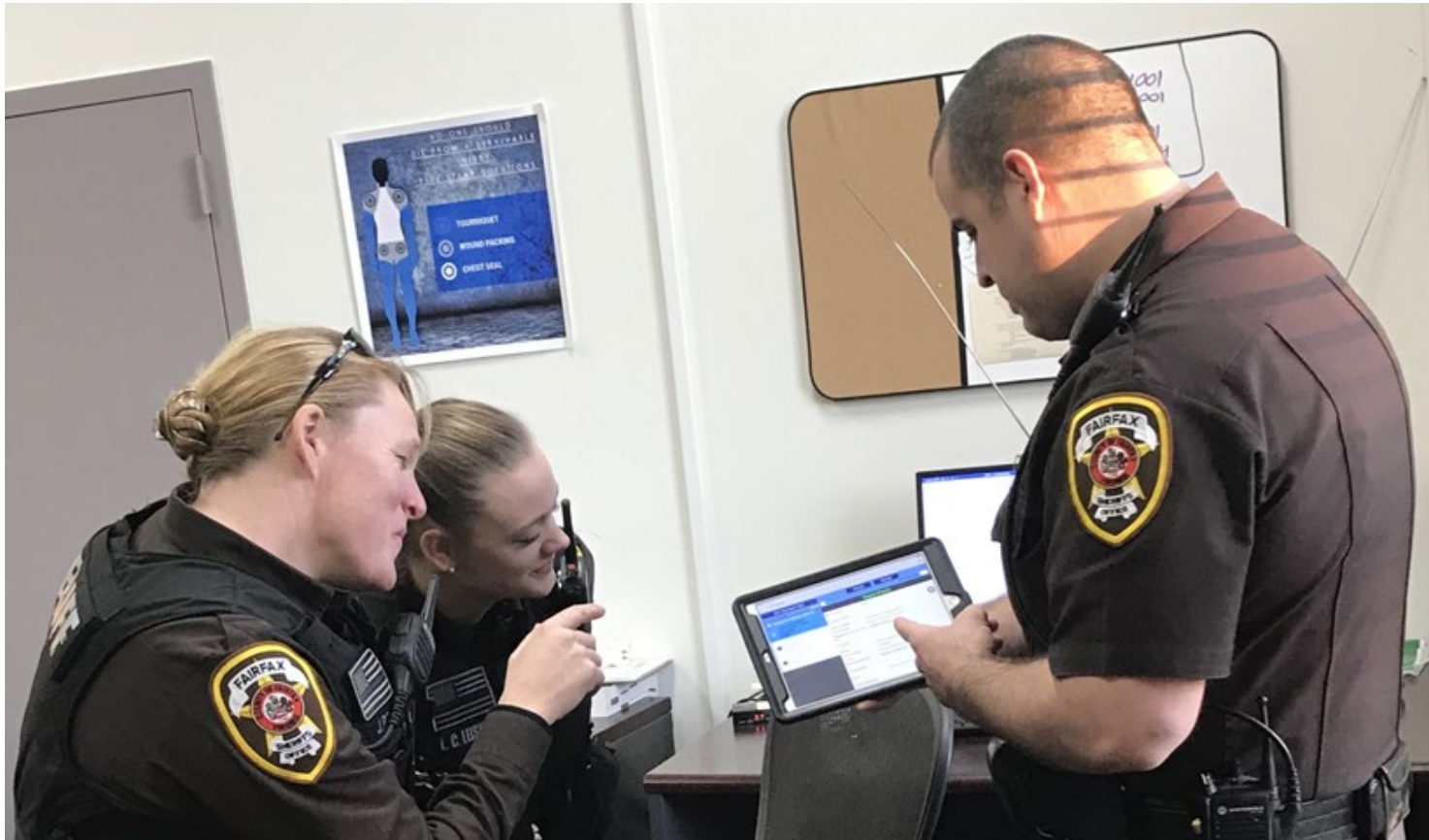
Protective Orders served: 2,433

Evictions served: 4,732

Capias (incl. bench warrants) served: 116

Levies/distress seizure warrants served: 1,932





Newly assigned Civil Enforcement deputies receive approximately 480 hours of on-the-job training.

Civil Enforcement deputies are certified in the use of the ballistic shield and taser and attend tactical firearms training several times per year. They are also certified to use the Virginia Criminal Information Network (VCIN).

Civil Enforcement deputies are certified in the use of NARCAN nasal spray in the event they encounter a person who has overdosed, or they are exposed to the substance themselves.

Since March 2019, 32 newly graduated deputies each received a minimum of 100 hours of Law Enforcement training from Civil Enforcement Field Training Instructors to satisfy their Law Enforcement certification.

Civil Enforcement Training

Protective Orders

Serving protective orders can be difficult and dangerous because they usually stem from domestic violence situations. For the petitioner's safety, deputies will attempt to serve an order on the same day it comes from the court. Sometimes a respondent may try to avoid service of a protective order and directly or indirectly threaten the petitioner.

The Sheriff's Office partners with the County's Domestic Violence Action Center (DVAC) for cross-training in the service of protective orders. During Criminal Justice Academy training for deputy sheriff recruits, DVAC staff engage in role-playing, as both victims and perpetrators, to prepare deputies for handling difficult circumstances that may arise from the service of these orders. In turn, our civil enforcement deputies provide training to DVAC staff on the process of service and possible contingencies.

Target Program

Civil Enforcement deputies support the Fairfax County Department of Tax Administration's (DTA) Target Program, which is a mechanism to enforce compliance with personal property tax laws. During their workday, deputies are on the lookout in residential areas for parked cars with out-of-state license plates. State law requires County residents to display Virginia plates within 30 days of state residency or a vehicle's purchase. If a resident does not comply, they are subject to the County's no plate tax of \$100 annually, plus a one-time penalty of \$250.



FY 2019 Target Program statistics

Tags: 4,685

Fines: \$266,494



Administrative Support Unit (ASU)

The Civil Enforcement's Administrative Support Unit (ASU) is comprised of six non-sworn staff members. Their role is instrumental to the success of the Civil Enforcement Branch deputies. Each day, the 22 Civil Enforcement deputies receive, on average, 30 to 45 documents that must be served. Prior to the deputy receiving these documents, the ASU must process, sort and review each one for accuracy. Then they stamp the documents and manually enter them in the Advanced Civil Enforcement System (ACES).

Behind the Scenes of the ASU

Evictions and Sales

- Receive and review all documents to ensure they are correct for the specific type of action required
- Explain the storage and bond process to the parties involved
- Notify the plaintiff of the requirements for the Sheriff to sell levied property and ensure all requirements are met before the sale date is set
- Ensure the assigned deputy has the proper paperwork at the time of the sale
- Maintain control of the funds until released to the proper supervisor
- Maintain eviction dates and all files for active Writs of Possession

Treasurer's Distress Seizure Warrants

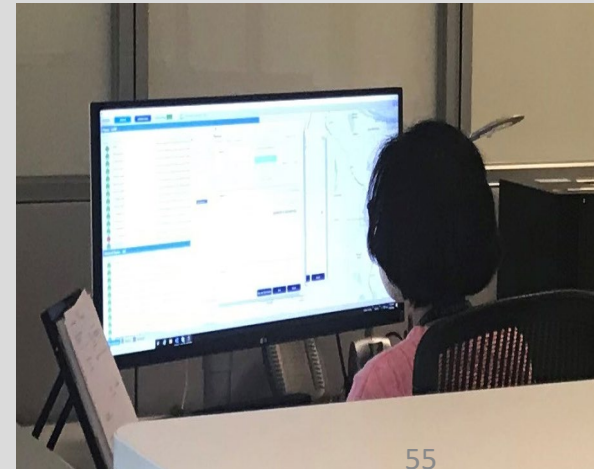
- Act as the liaison between the Fairfax County Department of Taxation (DTA) and the Sheriff's Office
- Process distress seizure orders for tax collection and coordinate the sale of seized/levied or booted vehicles
- Collect funds and disburse to DTA after the sale
- Notify deputies when the removal of vehicle boots are necessary

Public Contact

- Answer all telephone calls as well as in-person inquiries from the public, courts and attorneys concerning technical legal procedures and status of service
- Determine the urgency of the calls and inquiries and if they require immediate response by sworn staff

Protective Orders

- Review all protective orders to ensure that the documents are correct and ready for service
- Enter every order into the VCIN/NCIC tracking system using the Virginia State Police guidelines.





Code Compliance

Since 2007, the Sheriff's Office has assigned two deputies to the Fairfax County Department of Code Compliance (DCC). Each year, the DCC responds to over 9,000 complaints related to outdoor storage, multiple occupancy, property maintenance, unpermitted construction and other zoning and building code violations. In bringing these violations into compliance, DCC achieves its mission, which is to promote, protect and maintain a healthy and desirable living environment in Fairfax County.

Code Compliance FY 2019 Statistics

Number of violations	5,620
Summonses written	321
Department of Planning and Zoning notice of violations	34
Department of Planning and Zoning summonses	11
Fire Marshal summonses	179

Yearly Total: 6,165



Support Services



Community Labor Force



Low risk inmates can engage in meaningful work and develop employable skills in the Community Labor Force (CLF). Working under the supervision of an armed deputy sheriff, inmate work crews provide services to Fairfax County to include landscaping, emergency snow removal, graffiti removal, blight abatement, litter pick-up and bus stop maintenance.

The CLF maintains many of the County's stormwater management facilities to include 29 rain gardens, 16 tree filters and one vegetative swale. Each location is serviced once a month. CLF also services 1,251 dry ponds, which are basins or depressions to detain or slow the flow of water and are dry between rainstorms. Each dry pond is serviced 4-5 times a per year.



Community Labor Force FY 2019 Statistics

- 346 bus stops serviced
- 124 special community cleaning projects
- 70 County properties landscaped on a monthly basis

Total hours of labor: 4,348.75

Taxpayer Savings: \$1,214,744 (in salaries if work were performed by County employees)

Additional Taxpayer Savings: \$617,700 (if 47 of the special projects were completed by contractors)

Total County savings: \$1,832,444

The Alternative Incarceration Branch



The Alternative Incarceration Branch (AIB), connected to the Adult Detention Center (ADC), provides housing for offenders granted alternative sentencing options, including Work Release and the Community Labor Force (CLF). The AIB is also the base for the Electronic Incarceration Program (EIP).



Average daily population: 79

Average County inmate population: 52

Average VA Department of Corrections inmate population: 27*



82% Males



12% Females

FY 2019 Statistics

**Inmates sentenced to 1 year or more are state responsible inmates and fall under the Virginia Department of Corrections even while serving their time in a county jail.*



Work Release Program

To qualify for the Work Release Program, inmates must be considered a low flight risk and be medically cleared. Inmates pay for their enrollment and must have at least \$250 in their finance account prior to being eligible. The enrollment fee offsets the agency's and taxpayer's cost to electronically monitor the inmates while they are working.

FY 2019 Statistics

- New inmates enrolled: 48
- Inmates who successfully completed remainder of their sentence while on work release: 32
- Inmates transferred to the Electronic Incarceration Program (EIP): 0
- Inmates who violated regulations and were removed from the program: 11
- Inmates removed for reasons other than violations: 5 (Reasons could include the inmate was not approved for the program by the Department of Corrections or due to their medical status.)
- Inmates who reentered the program after their removal: 4

75% Success Rate

Electronic Incarceration Program

Month/Year	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	*Amount Paid	*Amount Saved
Number of Days Inmates Were Monitored	358	291	321	316	295	209	234	204	265	235	220	172	3026	\$60,260	\$670,289.26

*Based on \$221.51 Daily Cost For Incarceration

Per Code of Virginia §53.1-131.2, inmates in the EIP are required to pay for their electronic monitoring. Fees are remitted to the Sheriff's Office and cover the costs of the GPS monitoring devices, and breath machines, urine screenings and administration.



Breath Machine

**Program taxpayer savings
FY 2019
\$670,289.26**



GPS Monitoring Device

Drug Court and Veterans Treatment Docket Testing

On May 23, 2019, the Alternative Incarceration Branch (AIB) began conducting off-hours drug testing for the Drug Court and the Veterans Treatment Docket, which both needed the resources to conduct random drug testing on their respective participants. The AIB staff stepped in to fill this role, ensuring the court/docket missions were possible.

Total tests completed in FY 2019: 10





Skills and Savings: Stitching The Two Together

In July 2018, the Sheriff's Office created a sewing class with the help of two volunteers. The objective was to offer inmates a marketable life skill and save the County money at the same time.

After jumpsuits are laundered, the workforce inspects each one for tears and missing snaps. In the past, the Sheriff's Office sent out for repair an average of 200 jumpsuits per month at a cost of \$5 each. That amounts to \$12,000 per year. Since each jumpsuit costs about \$15 to \$17 to replace, damaged jumpsuits were disposed of after three repairs.

With an investment of \$3,600 in durable sewing machines and related equipment, the Sheriff's Office now repairs all jumpsuits in-house. Additionally, as long as jumpsuits can be repaired, the three-and-done limit is no longer in effect. With the annual cost savings, the sewing equipment paid for itself in less than four months, and there has not been a need to purchase more jumpsuits.

Over 35 quilts crafted by the inmates in the AIB sewing program were donated to Shelter House in 2019.



Child Safety Seats FY 2019 Statistics

- 15 checkpoints conducted
- 44 personnel attended
- 935 seats checked, of which only 46 seats had been installed correctly by the parent/caregiver.



Motor Unit FY 2019 Statistics

- 5 Motor Deputies
- 15 events to include funeral escorts, local parades, skills competitions, recruitment fairs and static displays for Celebrate Fairfax
- In May 2019, the Motor Unit escorted the Law Enforcement United Road to Hope bicycle tour. This event was a multi-day, 250+ mile ride ending in Washington, D.C.



Project Lifesaver FY 2019 Statistics

- 7 call outs (all clients returned safely)
- 7 demonstrations, presentations and displays using 1 or 2 employees at each event
- 62 active, certified operators
- 70 clients needing 6 battery changes per year totaling 420 client visits



Child ID FY 2019 Statistics



- 6,350 ID cards created
- 114 events
- Average of 3 sworn and 1 civilian staff members at each event



Crime Prevention FY 2019 Statistics

- New Crime Prevention Officers: 3
- National Night Out: 24 staff members participated countywide
- Celebrate Fairfax display: 14 staff members engaged with over 250 residents
- Fairfax County Public Schools student outreach
- Chantilly Baptist Church's Law Enforcement in the Community Day



Honor Guard FY 2019 Statistics

- 5 parades
- 9 community-related events
- 5 agency-related events
- 5 funeral services
- 1 competition

Bike Team FY 2019 Statistics



- 240 patrols assisting Facility Security with arrests, searches and high-profile court proceedings
- Celebrate Fairfax security
- Vienna Halloween Parade security
- Safety demonstrations and bicycle rodeos for 2 elementary schools and 2 local Cub Scout packs.

Strong Connections Build Stronger Communities

-2019 Outreach Events

- Deputy Day at Northern Virginia Therapeutic Riding Program
- Storytime with a Deputy at Fairfax County library branches
- Santa's Ride
- AARP Senior's Safe Driving Course
- Communities of Trust Stuff The Bus
- Breakfast with a Cop at Reston Chick-fil-A
- Coffee with a Cop at Chantilly Starbucks
- Shop with the Sheriff
- Sully and Mt. Vernon Trunk-or-Treats
- Big Sister Deputy Reading Circle at Second Story's At-Risk Youth Program
- Sheriff's Office Little Library book distribution
- Shelter House's Gift of Giving drive



Faces of the Future

The FCSO Internship Program

The Fairfax County Sheriff's Office Internship Program is exposure-based versus task-based. Interns are given the opportunity to observe the various divisions of the agency, participate in ride-alongs and learn firsthand about a career in law enforcement.

In 2019, the agency hosted 15 interns and participated in two George Mason University Internship Fairs.





Service and Sacrifice
The Reserve Deputy Sheriff Unit
and VISOR Program

- In 2019, the Sheriff's Office welcomed two new Reserve Deputy Sheriffs and two VISORS.
- A VISOR (Volunteer in Sheriff's Office Relations) is a non-uniformed volunteer who assists Sheriff's Office personnel with administrative duties and community events.
- Reserve deputies are trained, uniformed volunteers who assist with operational duties and community events.

24 Reserve Deputies
4 VISORS
FY 2019 total service hours
3,648.55



Sheriff Stacey A. Kincaid and the men and women of the Fairfax County Sheriff's Office are honored to serve Fairfax County, the City of Fairfax, and the Towns of Herndon and Vienna for years to come.

Contact Us



Fairfax County Sheriff's Office

4110 Chain Bridge Road

Fairfax, VA 22030

703-246-3227



sheriff@fairfaxcounty.gov



www.fairfaxcounty.gov/sheriff



[fairfaxcountysheriff](https://www.facebook.com/fairfaxcountysheriff)



[@fairfaxsheriff](https://twitter.com/fairfaxsheriff)