



# County of Fairfax, Virginia

## MEMORANDUM

**DATE:** August 18, 2021

**TO:** Trespass Towing Advisory Board

**FROM:** Michael S. Liberman, Director *MSL*  
Department of Cable and Consumer Services

**SUBJECT:** Trespass Towing Advisory Board Meeting for August 25, 2021

Please find attached the Trespass Towing Advisory Board agenda packet. The next scheduled meeting is **Wednesday, August 25, 5:00 p.m.** This meeting will be held in person in Conference Room 11 of the Fairfax County Government Center.

Please RSVP with your attendance to Carl A. Newcomb by COB on Tuesday, August 24, 2021 at [Carl.Newcomb@fairfaxcounty.gov](mailto:Carl.Newcomb@fairfaxcounty.gov) or 703-324-5931.

Enclosures

cc: Joseph M. Mondoro, Chief Financial Officer  
Office of the County Executive

Rebecca L. Makely, Director  
Consumer Services Division, DCCS

Carl A. Newcomb, Manager  
Regulation and Licensing Branch, CSD, DCCS



# FAIRFAX COUNTY TRESPASS TOWING ADVISORY BOARD

August 25, 2021

5:00 p.m.

Fairfax County Government Center Conference Room 11

## MEETING AGENDA

Call to Order by the Chairman

Minutes

- Approval of July 28, 2021 meeting minutes.

Report of the Chairman

Report of the Director

Report of the Staff Liaison

Board Matters

Old Business

New Business

- Public Hearing on Proposed Amendments to Fairfax Code Section 82-5-32, Removal, Immobilization, and Disposition of Vehicles Unlawfully Parked on Private or County Property

Public Comment

Adjourn

## **Package Contents**

- Meeting Agenda
- Package Contents
- Draft Minutes of July 28, 2021 meeting
- 2021 Yearly Planning Calendar

## Minutes of the Fairfax County Trespass Towing Advisory Board

July 28, 2021 5:00 p.m.  
Vice Chairperson Morris, presiding

Board Members Present: Fee, Leach, Morris, Regan

Board Members Absent: Scheler, Supinger

Staff Members Present: Michael Liberman, Director  
Department of Cable and Consumer Services  
Rebecca Makely, Director, Consumer Services Division  
Department of Cable and Consumer Services  
Carl Newcomb, Consumer Specialist III  
Regulation and Licensing Branch

Public In Attendance: None

Chairman Morris called the meeting to order at 5:00 p.m.

### **Remote Participation Policy**

- Director Makely provided an overview of the Remote Participation Policy which sets the policy for member participation in meetings by electronic communications.
- Member Fee made a motion to adopt the Fairfax County Trespass Towing Advisory Board Remote Participation Policy. The motion was seconded by Member Regan and the motion passed unanimously.

### **Minutes**

- Chairman Morris asked for approval of the March 24, 2021 minutes. The vote was unanimous in approving the minutes.

### **Report of the Chairman**

- The Chairman had no matters to bring before the Board.

### **Report of the Director**

- Director Liberman had no matters to bring before the Board.

### **Report of the Staff Liaison**

- Branch Manager Newcomb had no matters to bring before the Board.

### **Board Matters**

- There were no Board matters.

### **Old Business**

- There was no old business before the Board.

### **New Business**

- **Motion to Consider a Request to Advertise a Public Hearing.** Director Makely presented an update on the TTAB proposal to increase trespass towing fees and requested authorization to advertise a public hearing. Vice Chairperson Morris moved that the Trespass Towing Advisory Board advertise a public hearing on Wednesday, August 25, 2021, to consider amendments to the Code of the County of Fairfax, Chapter 82, Motor Vehicles and Traffic that will increase rates and charges for trespass towing. The motion was seconded by Member Leach and the motion passed unanimously.
- Member Fee proposed a legislative initiative regarding language in state code that would allow more representation by citizens on the Board and would require the Board to be chaired by a citizen member. Member Fee moved that the Board adopt the recommended legislative proposal. The motion failed due to lack of a second.
- Member Leach inquired regarding possible amendments to the Code of the County of Fairfax with respect to the Code of Virginia. Discussion ensued.

### **Public Comment**

- None.

The meeting was adjourned at 5:41 p.m.

Fairfax County  
Trespass Towing Advisory Board  
2021 Yearly Planning Calendar  
As of August 25, 2021

Rooms have been reserved on the dates shown below should meetings need to be held.

January 27	Towing Rates
March 24	Bylaws approval
May 26	Cancelled, lack of quorum
July 28	Motion to Consider a Request to Advertise Public Hearing
August 25	Public Hearing to consider amendments to the Code of the County of Fairfax, Chapter 82, Motor Vehicles and Traffic that will increase rates and charges for trespass towing
September 22	
November 24	

**Possible Future Agenda Topics**