

**Present:**

Commissioner Crawford  
Commissioner S. Malik  
Commissioner Alber  
Commissioner Brangman  
Commissioner M. Malik  
Commissioner Margosis  
Commissioner Salinas  
Commissioner Selim  
Commissioner Shipman  
Commissioner Solon  
Director Saunders

**Absent:**

Commissioner Khairallah

**CALL TO ORDER**

Commission Chair Crawford called the Wednesday, February 3, 2016, Commission meeting to order at 7:30 p.m.

**Approval of Agenda:** It was moved by Commissioner Margosis and seconded by Commissioner S. Malik that the February 3, 2016, meeting agenda be approved as presented. The motion passed by unanimous vote.

**Approval of Minutes:** It was moved by Commissioner Margosis and seconded by Commissioner S. Malik that the January 6, 2016, minutes be approved as presented. The motion passed by unanimous vote.

**STAFF ISSUES:**

Director Saunders updated the Commission on the December 2015 Monthly Report. The staff met the Balance Score Card goals for that month.

**COMMISSION BUSINESS:**

**HRC #2015102H** – It was moved by Commissioner Salinas and seconded by Commissioner S. Malik that the Commission accept the letter as presented. Findings be upheld and this matter be dismissed due to lack of jurisdiction. The motion passed by majority vote, with Commissioner Solon abstaining.

**HRC #2015136H** – It was moved by Commissioner Margosis and seconded by Commissioner S. Malik that the complaint be dismissed due to insufficient evidence that a violation of the Human Rights Ordinance has occurred consistent with the recommendation of OHREP. The motion passed by unanimous vote.

**HRC # 2015156H** - It was moved by Commissioner Selim and seconded by Commissioner Shipman that this complaint be dismissed due to insufficient evidence that a violation of the Human Rights Ordinance has occurred consistent with the recommendation of OHREP. The motion passed by majority vote, with Commissioner M. Malik abstaining.

**COMMUNITY CONCERNS:**

**HRC# 2012143E** - The Complainant in this matter appeared before the Commission to request an appeal in his case. The Complainant was given the courtesy to discuss his failure to file a timely request for an appeal. The Commission decided to consider whether the Complainant's appeal request was timely.

**PENDING BUSINESS:** County email accounts were discussed. Directors Saunders informed Commissioners that the information needed for the creation of their county email accounts needs to be submitted to Jenal Mickens by Tuesday, February 16, 2016. Business cards containing the email address will be printed once the email accounts are set up.

**NEW BUSINESS:** There was no New Business

The meeting adjourned at 8:50 p.m.