



FAIRFAX COUNTY PARK AUTHORITY



M E M O R A N D U M

TO: Chairman and Members
Park Authority Board

VIA: Jai Cole, Executive Director

FROM: Mike Peter, Division Director
Business Administration Division

DATE: February 28, 2024

Agenda

**Budget Committee
(Committee of the Whole)
Wednesday, February 28, 2024 – 6:50 pm
Virtual, via Zoom
Chairman: Ken Quincy
Vice Chair: Tim Hackman**

1. Bond Allocation Approval – Facility Wellness Considerations (with presentation) – Action
2. FY 2024 Second Quarter Budget Review, Fund 10001, General Fund (with presentation) – Information
3. FY 2024 Second Quarter Budget Review, Fund 80000, Park Services Revenue and Operating Fund (with presentation) – Information*
4. FY 2024 Third Quarter Budget Review, Fund 10001, General Fund (with presentation) – Action*
5. FY 2024 Third Quarter Budget Review, Fund 30010, General County Construction Fund (with presentation) – Action*
6. FY 2024 Third Quarter Budget Review, Fund 80000, Park Revenue and Operating Fund (with presentation) – Action*
7. FY 2025 Proposed Budget (with presentation) - Information

*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

ACTION

Bond Allocation Approval – Facility Wellness Considerations

ISSUE:

Approval of the reallocation of specific bond funds to make facility repairs to Rec Centers and other revenue-producing facilities.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the bond reallocations to make building repairs to revenue-producing facilities.

TIMING:

Board action is requested on February 28, 2024, to maintain project schedules.

BACKGROUND:

The Park Authority's infrastructure is getting older and is in need of significant maintenance and repair. For instance, most of the Park Authority's Rec Centers were built from 1977-1988 and are well beyond their useful life. With insufficient funding to address Rec Center needs, the buildings continue to deteriorate. System and infrastructure items are far beyond their useful life and in need of replacement to prevent a system and infrastructure failure resulting in the need to close facilities. Park Authority Building Engineers have been conducting a thorough review of the eight open Rec Centers to keep the Centers operational and comfortable, by improving and replacing major building systems that are needed now and are expected to be incorporated into future renovations, as possible.

Based on our current analysis, we are projecting an average of \$8.75 million to stabilize the centers and to ensure an efficient operating status (including roof repairs and replacements, replacement of mechanical systems, and upgrading of electric and pool systems). During the last three fiscal years, by using reallocated bond funds, ARPA and other limited sources of support, we have been able to apply approximately \$15 million to these areas, leaving a projected gap of up to \$55 million.

Park Authority staff have extended these wellness reviews to our other revenue-producing facilities, including our water park and golf courses. While there are different challenges in these facilities, investment is needed to upgrade and modernize amenities and to deal with changing environmental conditions with new irrigation systems and dredging projects.

We are requesting approval to reallocate unused bond funds to support these revenue facility maintenance projects. Based on our current estimates, these projected expenditures will not push the Park Authority over agreed-upon bond expenditure limits but will be managed to ensure we do not create any systemic issues.

Board Agenda Item
February 28, 2024

FISCAL IMPACT:

Based on the cost estimates for current projects, funding in the amount of \$2,150,000 is necessary to fund projects currently in the queue. Funding is currently available from the following sources, all in fund 300-C30400, Park Bond Fund:

- \$1.15 million from 2022 Bond Premium (PR-000147); and
- \$1 million from 2023 Bond Premium (PR-000147).

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Brendon Hanafin, Director, Planning and Development Division

Michael Peter, Director, Administration Division

Kim Eckert, Director, Park Operations Division

Josh Colman, Director, Park Services Division

Mohamed Ghiwane, Manager, Project Management Branch

Tonya Mills, Senior Fiscal Administrator, Financial Management Branch

Nicole Varnes, Budget and Capital Manager, Financial Management Branch

Board Agenda Item
February 28, 2024

INFORMATION

FY 2024 Second Quarter Budget Review, Fund 10001, General Fund

Expenditures

Total FY 2024 second quarter expenditures in the General Fund (10001) are \$17,179,458. This represents an increase of \$2,545,631/17.40% over FY 2023 second quarter (\$14,633,827).

Category	2024	2023	Variance
Total Revenue	\$ 44,602	\$ 9,321	\$ 35,281
Personnel Services	\$14,176,742	\$ 11,558,146	\$ 2,618,596
Capital Equipment	\$ 175,953	\$ 159,058	\$ 16,895
Operating Expenditures	\$ 3,884,822	\$ 4,126,038	\$ (241,216)
Recovered Costs	\$(1,058,059)	\$ (1,209,415)	\$ 151,356
Total Expenditures	\$17,179,458	\$ 14,633,827	\$ 2,545,631
Net Cost to the County	\$17,134,856	\$ 14,624,506	\$ 2,510,350

ENCLOSED DOCUMENTS:

None

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Michael Peter, Director, Administration Division
Tonya Mills, Senior Fiscal Administrator, Financial Management Branch
Nicole Varnes, Budget, Capital and Financial Reporting Manager

INFORMATION – 2

FY 2024 Second Quarter Budget Review, Fund 80000, Park Services Revenue and Operating Fund

Revenue

The total FY 2024 Second quarter revenue in the Revenue and Operating Fund (80000) is \$24,449,029. The second quarter total is \$2,295,726/10.36% higher than FY 2023 second quarter (\$22,153,303).

Revenue			
Division	2024	2023	Variance
Administration	\$ 269,704	\$ 154,590	\$ 115,114
Golf	\$ 8,875,909	\$ 7,919,202	\$ 956,707
RECenters	\$10,673,774	\$10,473,673	\$ 200,101
Rec Activities	\$ 2,565,934	\$ 1,512,611	\$ 1,053,323
Resource Management	\$ 2,063,708	\$ 2,093,227	\$ (29,519)
Total	\$24,449,029	\$22,153,303	\$ 2,295,726

Expenditures

The total FY 2024 second quarter expenditures in the Revenue and Operating Fund (80000) are \$31,082,109. The second quarter total is \$4,692,586/17.78% over FY 2023 second quarter (\$26,389,523).

Expenditures			
Division	2024	2023	Variance
Administration	\$ 4,986,596	\$ 3,682,939	\$ 1,303,657
Golf	\$ 6,344,835	\$ 5,688,711	\$ 656,124
RECenters	\$15,389,527	\$13,611,999	\$ 1,777,528
Rec Activities	\$ 2,109,739	\$ 1,580,537	\$ 529,202
Resource Management	\$ 2,251,412	\$ 1,825,337	\$ 426,075
Total	\$31,082,109	\$26,389,523	\$ 4,692,586

Board Agenda Item
November 9, 2022

ENCLOSED DOCUMENTS:

Attachment 1: FY2024 2nd Qtr Trends-Fund 80000

Attachment 2: FY2024 Revenue and Expenditure Analysis By Site, Fund 80000

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

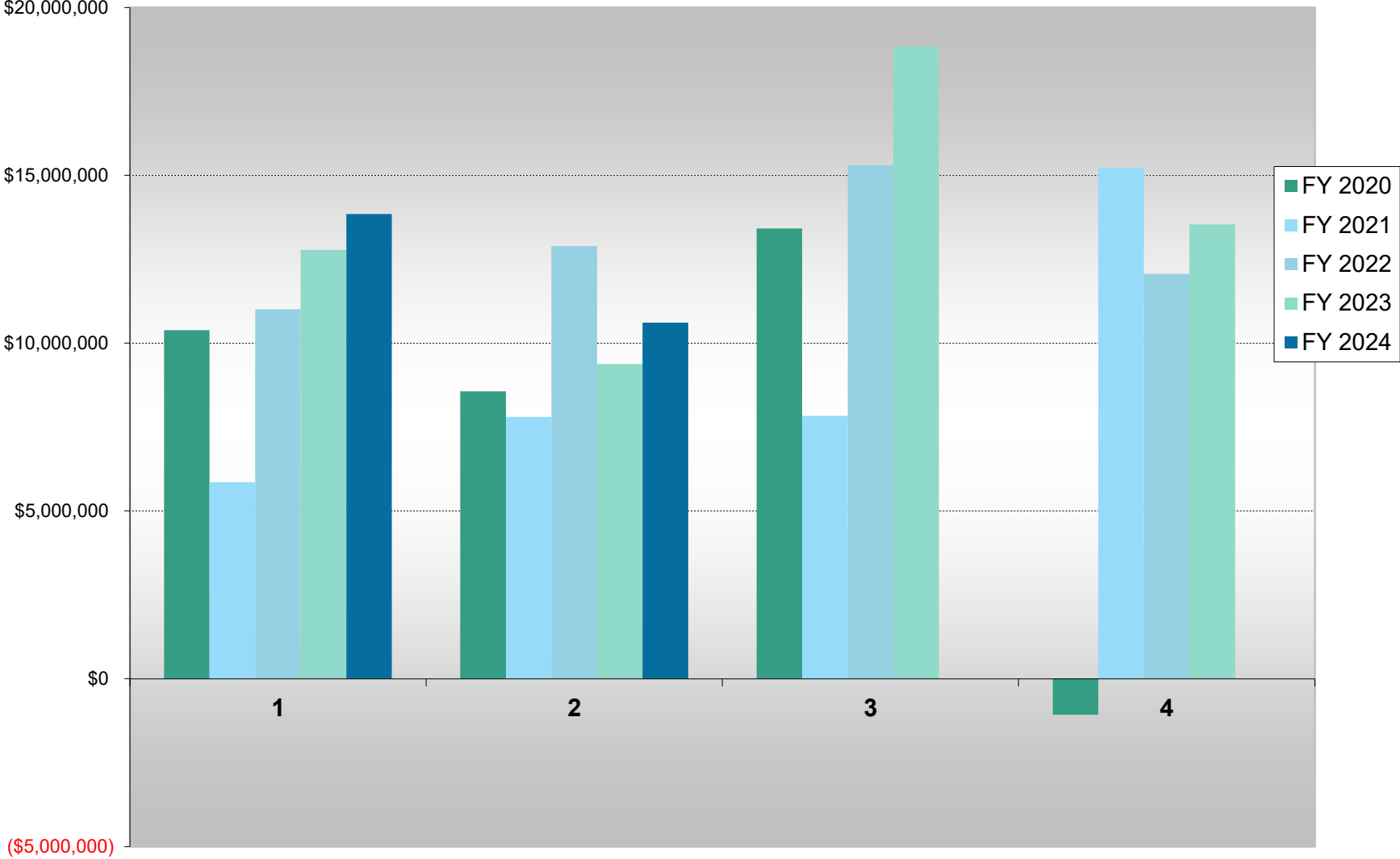
Aimee L. Vosper, Deputy Director/CBD

Michael Peter, Director, Administration Division

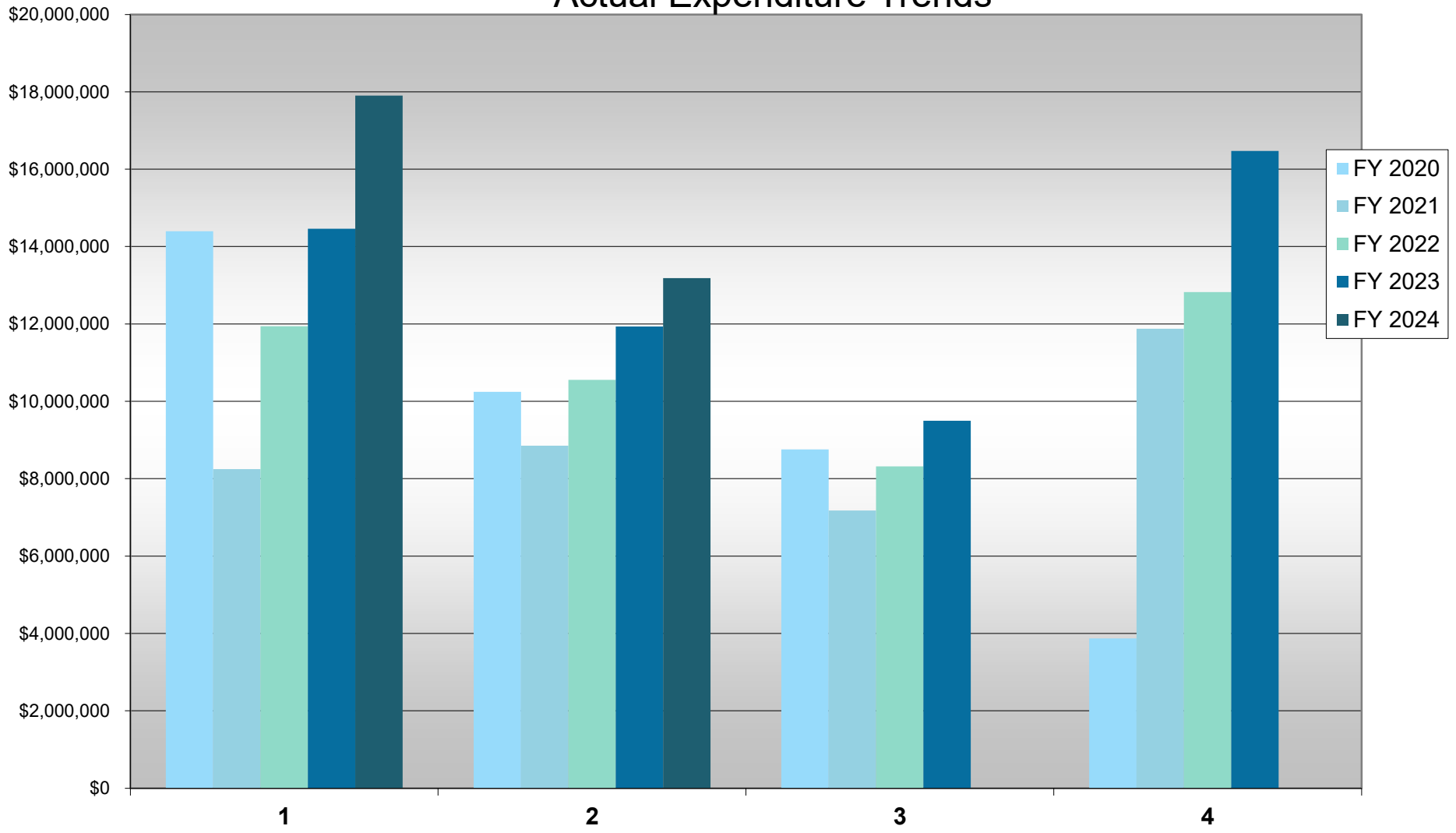
Tonya Mills, Senior Fiscal Administrator, Financial Management Branch

Nicole Varnes, Budget, Capital and Financial Reporting Manager

Revenue Fund Actual Revenue Trends



Revenue Fund Actual Expenditure Trends



FY 2024 REVENUE AND EXPENDITURES ANALYSIS FUND 80000
CUMULATIVE AMOUNTS BY SITE
As of December 31, 2023

	Category	FY2024	FY2023	Variance
Administration	Revenue	269,704	154,590	115,114
	Expense	4,986,596	3,682,939	1,303,657
	Net	<u>\$ (4,716,892)</u>	<u>\$ (3,528,349)</u>	<u>\$ (1,188,543)</u>
Golf Enterprises	Revenue	8,875,909	7,919,202	956,707
	Expense	6,344,835	5,688,711	656,124
	Net	<u>\$ 2,531,074</u>	<u>\$ 2,230,491</u>	<u>\$ 300,583</u>
RECenters	Revenue	10,673,774	10,473,673	200,101
	Expense	15,389,527	13,611,999	1,777,528
	Net	<u>\$ (4,715,753)</u>	<u>\$ (3,138,326)</u>	<u>\$ (1,577,427)</u>
REC Activities	Revenue	2,565,934	1,512,611	1,053,323
	Expense	2,109,739	1,580,537	529,202
	Net	<u>\$ 456,195</u>	<u>\$ (67,926)</u>	<u>\$ 524,121</u>
Resource Management	Revenue	2,063,708	2,093,227	(29,519)
	Expense	2,251,412	1,825,337	426,075
	Net	<u>\$ (187,704)</u>	<u>\$ 267,890</u>	<u>\$ (455,594)</u>
Combined Total	Revenue	24,449,029	22,153,303	2,295,726
	Expense	31,082,109	26,389,523	4,692,586
	Net	<u>\$ (6,633,080)</u>	<u>\$ (4,236,220)</u>	<u>\$ (2,396,860)</u>

GOLF ENTERPRISES

	Category	FY2024	FY2023	Variance
Administration	Revenue	53,867	48,535	5,332
	Expense	181,412	91,745	89,667
	Net	<u>\$ (127,545)</u>	<u>\$ (43,210)</u>	<u>\$ (84,335)</u>
Burke Lake Golf	Revenue	1,221,874	1,088,089	133,785
	Expense	860,343	822,969	37,374
	Net	<u>\$ 361,531</u>	<u>\$ 265,120</u>	<u>\$ 96,411</u>
Greendale Golf	Revenue	1,124,006	958,746	165,260
	Expense	706,643	612,283	94,360
	Net	<u>\$ 417,363</u>	<u>\$ 346,463</u>	<u>\$ 70,900</u>
Jefferson Golf	Revenue	816,720	761,970	54,750
	Expense	568,930	505,924	63,006
	Net	<u>\$ 247,790</u>	<u>\$ 256,046</u>	<u>\$ (8,256)</u>
Pinecrest Golf	Revenue	710,545	636,766	73,779
	Expense	593,539	611,442	(17,903)
	Net	<u>\$ 117,006</u>	<u>\$ 25,324</u>	<u>\$ 91,682</u>
Twin Lakes Golf	Revenue	2,362,255	2,060,956	301,299
	Expense	1,582,462	1,373,715	208,747
	Net	<u>\$ 779,793</u>	<u>\$ 687,241</u>	<u>\$ 92,552</u>
Oak Marr Golf	Revenue	1,232,172	1,155,440	76,732
	Expense	691,581	525,907	165,674
	Net	<u>\$ 540,591</u>	<u>\$ 629,533</u>	<u>\$ (88,942)</u>
Laurel Hill Golf	Revenue	1,354,470	1,208,701	145,769
	Expense	1,159,925	1,144,725	15,200
	Net	<u>\$ 194,545</u>	<u>\$ 63,976</u>	<u>\$ 130,569</u>

RECENTERS

	Category	FY2024	FY2023	Variance
Administration	Revenue	-	-	-
	Expense	1,458,107	557,542	900,565
	Net	<u>\$ (1,458,107)</u>	<u>\$ (557,542)</u>	<u>\$ (900,565)</u>
George Washington RC	Revenue	326,035	135,877	190,158
	Expense	459,279	274,204	185,075
	Net	<u>\$ (133,244)</u>	<u>\$ (138,327)</u>	<u>\$ 5,083</u>
Franconia RC	Revenue	1,717,473	1,679,322	38,151
	Expense	2,349,713	1,966,418	383,295
	Net	<u>\$ (632,240)</u>	<u>\$ (287,096)</u>	<u>\$ (345,144)</u>
Oakmont RC	Revenue	1,693,698	1,580,244	113,454
	Expense	2,163,213	1,624,841	538,372
	Net	<u>\$ (469,515)</u>	<u>\$ (44,597)</u>	<u>\$ (424,918)</u>
Providence RC	Revenue	893,132	914,300	(21,168)
	Expense	1,406,197	1,371,130	35,067
	Net	<u>\$ (513,065)</u>	<u>\$ (456,830)</u>	<u>\$ (56,235)</u>
South Run RC	Revenue	1,388,939	1,359,234	29,705
	Expense	1,819,748	1,564,561	255,187
	Net	<u>\$ (430,809)</u>	<u>\$ (205,327)</u>	<u>\$ (225,482)</u>
Spring Hill RC	Revenue	1,786,717	1,608,507	178,210
	Expense	1,900,894	1,670,164	230,730
	Net	<u>\$ (114,177)</u>	<u>\$ (61,657)</u>	<u>\$ (52,520)</u>
Audrey Moore RC	Revenue	1,686,731	1,445,200	241,531
	Expense	2,039,552	1,864,612	174,940
	Net	<u>\$ (352,821)</u>	<u>\$ (419,412)</u>	<u>\$ 66,591</u>
Cub Run RC	Revenue	1,166,972	1,003,290	163,682
	Expense	1,588,762	1,420,606	168,156
	Net	<u>\$ (421,790)</u>	<u>\$ (417,316)</u>	<u>\$ (4,474)</u>
Mount Vernon RC	Revenue	14,077	747,700	(733,623)
	Expense	204,062	1,297,920	(1,093,858)
	Net	<u>\$ (189,985)</u>	<u>\$ (550,220)</u>	<u>\$ 360,235</u>

REC Activities

	Category	FY2024	FY2023	Variance
Marketing	Revenue	-	-	-
	Expense	215,867	127,127	88,740
	Net	<u>\$ (215,867)</u>	<u>\$ (127,127)</u>	<u>\$ (88,740)</u>
Business Office	Revenue	-	-	-
	Expense	555,001	451,771	103,230
	Net	<u>\$ (555,001)</u>	<u>\$ (451,771)</u>	<u>\$ (103,230)</u>
Production Services	Revenue	-	-	-
	Expense	303,895	183,203	120,692
	Net	<u>\$ (303,895)</u>	<u>\$ (183,203)</u>	<u>\$ (120,692)</u>
REC Activities Admin	Revenue	1,340,587	627,268	713,319
	Expense	277,439	240,055	37,384
	Net	<u>\$ 1,063,148</u>	<u>\$ 387,213</u>	<u>\$ 675,935</u>
The Water Mine	Revenue	1,225,347	885,343	340,004
	Expense	757,537	578,381	179,156
	Net	<u>\$ 467,810</u>	<u>\$ 306,962</u>	<u>\$ 160,848</u>

Resource Management

	Category	FY2024	FY2023	Variance
Administration	Revenue	10,322	10,220	102
	Expense	116,294	65,346	50,948
	Net	\$ (105,972)	\$ (55,126)	\$ (50,846)
Colvin Run Mill	Revenue	37,165	31,876	5,289
	Expense	48,835	47,134	1,701
	Net	\$ (11,670)	\$ (15,258)	\$ 3,588
EC Lawrence	Revenue	51,924	54,339	(2,415)
	Expense	63,408	57,696	5,712
	Net	\$ (11,484)	\$ (3,357)	\$ (8,127)
Frying Pan Farm Park	Revenue	584,518	512,511	72,007
	Expense	639,167	521,152	118,015
	Net	\$ (54,649)	\$ (8,641)	\$ (46,008)
Green Spring Gardens	Revenue	126,088	117,281	8,807
	Expense	210,333	203,883	6,450
	Net	\$ (84,245)	\$ (86,602)	\$ 2,357
Hidden Oaks Nature Centr	Revenue	64,323	60,155	4,168
	Expense	71,459	62,697	8,762
	Net	\$ (7,136)	\$ (2,542)	\$ (4,594)
Hidden Pond Nature Centr	Revenue	37,121	31,364	5,757
	Expense	54,265	45,308	8,957
	Net	\$ (17,144)	\$ (13,944)	\$ (3,200)
Huntley Meadows Park	Revenue	53,843	50,281	3,562
	Expense	52,957	53,210	(253)
	Net	\$ 886	\$ (2,929)	\$ 3,815
Riverbend Park	Revenue	93,263	100,358	(7,095)
	Expense	137,348	167,923	(30,575)
	Net	\$ (44,085)	\$ (67,565)	\$ 23,480
Sully Historic House	Revenue	24,338	22,537	1,801
	Expense	28,307	31,411	(3,104)
	Net	\$ (3,969)	\$ (8,874)	\$ 4,905
Clemyjontri	Revenue	57,480	91,599	(34,119)
	Expense	63,289	59,828	3,461
	Net	\$ (5,809)	\$ 31,771	\$ (37,580)
Burke Lake Park	Revenue	486,393	558,305	(71,912)
	Expense	338,170	320,204	17,966
	Net	\$ 148,223	\$ 238,101	\$ (89,878)
Lake Fairfax Park	Revenue	381,379	379,925	1,454
	Expense	238,831	100,978	137,853
	Net	\$ 142,548	\$ 278,947	\$ (136,399)
Lake Accotink Park	Revenue	55,551	72,476	(16,925)
	Expense	188,750	88,567	100,183
	Net	\$ (133,199)	\$ (16,091)	\$ (117,108)

Board Agenda Item
February 28, 2024

ACTION

FY 2024 Third Quarter Budget Review, Fund 10001, General Fund

ISSUE:

Approval of the FY 2024 Third Quarter Budget Review submission for the General Fund (Fund 10001).

RECOMMENDATION:

The Park Authority Executive Director recommends endorsement of the FY 2024 Third Quarter Budget Review for the General Fund (Fund 10001).

TIMING:

Board action is requested on February 28, 2024. The submission of the FY2024 Third Quarter Budget Review was due to the Department of Management and Budget on February 9, 2024.

BACKGROUND:

The FY 2024 Third Quarter Budget Review recommendation will increase the total expenditures by \$1,321,997. This recommendation includes an increase to operating expenses of \$831,722 and will focus on Compensation Underfunding, the Summer Concert Series, Computer Hardware, Trash Contract Underfunding and Equity Initiatives. Capital Equipment has a recommended increase of \$490,275 to cover equipment replacement costs. Upon approval, the total expenses in the General Fund (Fund 10001) will be \$36,703,107 as compared to \$35,381,110 in the FY 2024 current revised budget.

Third Quarter Review General Fund Proposed Increases	
Compensation Underfunding	\$ 350,000
Summer Concert Series	\$ 120,000
Computer Hardware	\$ 75,000
Trash Contract Underfunding	\$ 286,722
Capital Equipment	\$ 490,275
Total Requests	\$1,321,997

Compensation Underfunding

\$350,000

The Park Authority recommends funding of \$350,000 to cover shortfalls as a result of the pay compression study. During the county-wide process to review and address pay inequities, the Park Authority's General Fund increase was calculated as \$749,653. Based on our analysis, the increase to our baseline budget was actually \$400,801, creating a gap in funding just to keep our current operating baseline status.

Summer Concert Series (P515101002/521250)

\$120,000

The Park Authority requests \$120,000 to support the Summer Entertainment Series for the Summer of 2024. The Summer Entertainment Series includes more than 180 live outdoor performances held at locations across the County. As part of the series, the Park Authority contracts with vendors for technical support services, including movie, sound, lights, security and overall technical support for the performances. The most recent lighting and sound solicitation closed late January and the costs came in significantly higher than previous years. In FY24, the contracted price for these services has increased by approximately \$120,000.

Computer Hardware (P515101005/510030)

\$75,000

In just the last three years, our workforce has become mobile. The current agency laptop/desktop allotment has been 575 since 2015 even with increased technology and demands for a virtual and mobile workforce. The current IT laptop allotment is inadequate to support the growing agency resources and reorganization of several divisions. The rate of current employment seasonal/merit exceeds the desktop/laptop inventory. The current expectation of warranty expiration puts the agency in a situation where technical manufacture support is not available should computer resources break down.

FCPA IT maintains an ongoing list of all requests for additional laptops and desktops and works to fill those requests as inventory needs change across the agency. FCPA typically has between 15-20 open requests at any time for laptops or desktops. In order to be able to meet more of these requests and maintain an inventory of spare devices to fill emergency and high priority needs, an additional 50 computers are being requested.

Trash Contract Underfunding (P515103001/544547)

\$286,722

Part of the ongoing baseline funding pressures in the General Fund is the gap between actual contract costs and what is budgeted for non-discretionary services. This includes facility trash removal and disposal. With the transition from DPWES to contracted

Board Agenda Item
February 28, 2024

services, the funding gap is even more apparent. Funding is needed to cover the gap with the budget amount of \$283,278 and contract actuals of \$570,000.

Capital Equipment (P515103002/566125)

\$490,275

The Park Authority has 378 pieces of equipment including vehicles, trailers, and grounds equipment in its inventory, that is valued at \$7.1M. There is a deferred replacement cost of \$3.1M for capital equipment that is in poor condition and beyond life expectancy. Capital equipment with a poor condition assessment has an increased risk of becoming unsafe and it is subject to recurring breakdowns and increased maintenance costs which can be excessive and repetitive and impact our ability to operate and maintain the park system.

Each year that equipment is used beyond its life expectancy, the ability to mow, complete trail repairs, renovate parking lots and roads, and fill in sink holes is put at risk. This presents a safety issue to maintenance staff and the public. Repairs of equipment are no longer cost-effective, and equipment is beyond its useful life and/or in danger of possible failure. One-time funding in each of the last two fiscal years has helped to work through this inventory replacement, this request will continue to address the significant backlog.

FISCAL IMPACT:

The General Fund (Fund 10001) for FY 2024 will be adjusted by \$1,321,997 increasing the total expenditures for the year to \$36,703,107.

ENCLOSED DOCUMENTS:

Attachment 1: Fund Statement

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Michael Peter, Director, Business Administration Division

Tonya Mills, Senior Fiscal Administrator

Nicole Varnes, Budget, Capital and Financial Reporting Manager

**Fairfax County Park Authority
FY 2024 GENERAL FUND (10001)
BUDGET REQUEST SUMMARY**

AGENCY MISSION:

To set aside public spaces for and assist citizens in the protection and enhancement of environmental values, diversity of natural habitats and cultural heritage to guarantee that these resources will be available to both present and future generations. To create and sustain quality facilities and services that offer citizens opportunities for recreation, improvement of their physical and mental well-being and enhancement of their quality of life.

CATEGORY	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 REVISED	FY 2024 THIRD QUARTER	Difference
POSITION/STAFF YEARS	369/368.75	373/372.75	373/372.75	373/372.75	
PERSONNEL SERVICES	\$0	\$30,753,952	\$29,253,953	\$29,603,953	\$350,000
OPERATING EXPENSES	\$0	\$7,208,149	\$8,759,361	\$9,241,083	\$481,722
CAPITAL EQUIPMENT	\$0	\$250,000	\$1,243,957	\$1,734,232	\$490,275
SUBTOTAL	\$0	\$38,212,101	\$39,257,271	\$40,579,268	\$1,321,997
RECOVERED COSTS	\$0	(\$3,876,161)	(\$3,876,161)	(\$3,876,161)	\$0
TOTAL EXPENDITURES	\$0	\$34,335,940	\$35,381,110	\$36,703,107	\$1,321,997
REVENUE	\$0	\$513,750	\$513,750	\$513,750	\$0
Net Cost to the County	\$0	\$33,822,190	\$34,867,360	\$36,189,357	\$1,321,997

CATEGORY	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 REVISED	FY 2024 THIRD QUARTER	Difference
SUMMARY BY COST CENTER					
Administration	\$0	\$5,814,431	\$5,814,431	\$6,239,431	\$425,000
Area Management	\$0	\$8,622,840	\$8,622,840	\$8,909,562	\$286,722
Facility & Equipment Maintenance	\$0	\$4,130,252	\$5,086,108	\$5,576,383	\$490,275
Planning & Development	\$0	\$2,482,348	\$2,548,707	\$2,548,707	\$0
REC Activities	\$0	\$6,196,855	\$6,211,752	\$6,331,752	\$120,000
Resource Management	\$0	\$7,089,214	\$7,097,272	\$7,097,272	\$0
TOTAL EXPENDITURES	(\$1)	\$34,335,940	\$35,381,110	\$36,703,107	\$1,321,997

Board Agenda Item
February 28, 2024

ACTION

FY 2024 Third Quarter Budget Review, Fund 30010, General County Construction Fund

ISSUE:

Endorsement of the FY 2024 Third Quarter Budget Review submission for the General County Construction Fund (Fund 30010).

RECOMMENDATION:

The Park Authority Executive Director recommends endorsement of the FY 2024 Third Quarter Budget Review for the General County Construction Fund (Fund 30010).

TIMING:

Board action is requested on February 28, 2024. The submission of the FY 2024 Third Quarter Budget Review was due to the Department of Management and Budget on February 9, 2024.

BACKGROUND:

The FY 2024 Third Quarter Budget Review recommendation is to add an additional \$5,700,000 to complete listed projects.

Third Quarter Review General County Construction Fund Proposed Increases	
Forestry Operations	\$ 300,000
Trail Signage	\$ 150,000
Rec Center Wellness Projects	\$ 5,000,000
Cemetery Clean-Up	\$ 250,000
Total Requests	\$ 5,700,000

Forestry Operations (2G51-056-000/521130)

\$300,000

FCPA's Forestry operation is tasked with managing the health of forests on parkland. Based on available funding, the team conducts tree inspections and removals of high-

priority/risk trees on parkland County-wide. Year after year the forestry budget experiences a significant shortfall. With guidance from the Board of Supervisors to make the high-risk tree removal program whole during the fiscal year, staff have calculated the projected shortfall to make up the difference between need and current (ongoing and one-time) funding available.

Trail Signage

\$150,000

The Gerry Connolly Cross County Trail is the signature multi-use trail in the county, passing through woodlands and open space along much of its 40 plus mile length. The trail runs from the Potomac River in Great Falls Park in the north to the Occoquan River in Occoquan Regional Park in the south and connects to numerous trail networks and destinations. Trails users experience a variety of landscapes, from remote wooded terrain to ballfields and developed parks, from wide stream valleys to rolling hills. Where no off-road route is possible, the trail follows roadside trails or sidewalks. The trail's surface conditions vary between paved, stone dust, and natural surface. The trail has multiple points of vehicular, bicycle, and pedestrian access. This unique facility crosses through all nine supervisory districts and the City of Fairfax and is an important recreational amenity for all citizens and visitors in Fairfax County. Currently, there is limited trail wayfinding and very few trailhead kiosks to assist and enhance trail users' experiences. The funding will be used to provide new trail wayfinding signage on a portion of the trail to aid trail user's experiences and increase participation.

Rec Center Wellness Projects (PR-000153/564070)
\$5,000,000

Most of the Park Authority's Rec Centers were built from 1977-1988 and are well beyond their useful life. With insufficient funding to address Rec Center needs, the buildings continue to deteriorate. System and infrastructure items are far beyond their useful life and in need of replacement to prevent a system and infrastructure failure resulting in the need to close facilities. Park Authority Building Engineers have been conducting a thorough review of the eight open Rec Centers to keep the Centers operational and comfortable, by improving and replacing major building systems that are needed now and are expected to be incorporated into future renovations, as possible. Based on our current analysis, we are projecting an average of \$8.75 million to stabilize the centers and to ensure an efficient operating status (including roof repairs and replacements, replacement of mechanical systems, and upgrading of electric and pool systems). To date, by using reallocated bond funds, ARPA and other limited sources of support, we have been able to apply approximately \$15 million to these areas, leaving a projected gap of up to \$55 million. Additional funding now will allow the Park Authority to approach the 2026 bond cycle in a proactive manner without the infrastructure crumbling around us.

Board Agenda Item
February 28, 2024

Cemetery Clean-Up

\$250,000

The Archaeology and Collections Branch of the Fairfax County Park Authority requests \$250,000 in third quarter funds to continue to define cemetery boundaries and to provide cemetery enhancement at Park Authority-owned cemeteries, including those at Martin Luther King, Jr. Park, Lahey Lost Valley, and Patriot Park North. Enhancements include landscaping improvements, headstone repair/resetting, fence repair and/or placement, and sign repair or replacement.

The above cemeteries include unmarked graves for enslaved or formerly enslaved Black residents of Fairfax County. This funding will also be used to contract ground penetrating radar survey to define cemetery boundaries and mark unmarked graves at the above cemeteries where this method is feasible. Any funding remaining after these activities at the above parks will be used for care of other Park Authority owned cemeteries.

FISCAL IMPACT:

The General County Construction Fund (Fund 30010) for FY 2024 will be adjusted by \$5,700,000 increasing the total expenditures by this amount.

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Michael Peter, Director, Business Administration Division

Tonya Mills, Senior Fiscal Administrator

Nicole Varnes, Budget, Capital and Financial Reporting Manager

Board Agenda Item
February 28, 2024

ACTION

FY 2024 Third Quarter Budget Review, Fund 80000, Park Revenue and Operating Fund

ISSUE:

Approval of the FY 2024 Third Quarter Budget Review submission for the Park Revenue and Operating Fund (Fund 80000).

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2024 Third Quarter Budget Review for the Park Revenue and Operating Fund (Fund 80000).

TIMING:

Board action is requested on February 28, 2024. The submission of the FY2024 Third Quarter Budget Review was due to the Department of Management and Budget on February 9, 2024.

BACKGROUND:

The FY 2024 Third Quarter Budget Review recommendation will increase the total revenue budget by \$10,143,254. This recommendation includes an increase in the revenue budget in the amount of \$10,143,254 and an increase to the expenditure budget in the amount of \$8,557,297. This results in a net increase of \$1,585,957 for the fund. The increase is due primarily to the following: healthy revenue performance of Golf Enterprises; camp programming tracking ahead of expectations; and the results of an out-of-cycle fee increase approved by the Park Authority Board. Those fee increases are focused on additional compensation expenditures related to MRA and other baseline salary adjustments, and the need to support the increased resources needed to support increased registrations. We anticipate that revenues generated by Golf Enterprises and camp programming will offset the additional expenditure budget allocation. The increase will allow additional funds to replenish the reserve balances for a total of \$1,896,536 net at the end of Fiscal Year 2024.

Board Agenda Item
February 28, 2024

	FY2024	FY2024	FY 2024	FY 2024
800-C80000 - Park Revenue and Operating	Adopted Budget	Revised Budget Amt	Third Quarter Est.	Increase (Decrease)
Revenue				
Park Fees	\$ 51,497,745	\$51,497,745	\$61,238,088	\$ 9,740,343
Interest, Donations, and Other Revenues	\$ 502,255	\$ 502,255	\$ 905,166	\$ 402,911
Revenue Total	\$ 52,000,000	\$52,000,000	\$62,143,254	\$10,143,254
Expenditures				
Compensation	\$ 32,504,042	\$32,504,042	\$36,509,488	\$ 4,005,446
General Operating	\$ 15,806,823	\$16,307,916	\$20,343,838	\$ 4,035,922
WPFO Accounts	\$ (1,137,952)	\$ (1,137,952)	\$ (622,023)	\$ 515,929
Capital Equipment	\$ 200,000	\$ 349,856	\$ 349,856	\$ -
Transfer Out	\$ 1,715,547	\$ 1,715,547	\$ 1,715,547	\$ -
Expenditures Total	\$ 49,088,460	\$49,739,409	\$58,296,706	\$ 8,557,297
Net Position	\$ 2,911,540	\$ 2,260,591	\$ 3,846,548	\$ 1,585,957

FISCAL IMPACT:

The Park Revenue and Operating Fund (Fund 80000) for FY 2024 Revenue will be adjusted by \$10,143,254/19.51% bringing the revenue budget up to \$62,143,254 from \$52,000,000 for FY 2024. Expenditures will be adjusted by \$8,557,297/17.20% bringing the expenditure budget up to \$58,296,706 from \$49,739,409 for FY 2024. The Net Position will increase by \$1,585,957 as a result of these changes.

ENCLOSED DOCUMENTS:

Attachment 1: Fund Statement

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Michael Peter, Director, Business Administration Division
Tonya Mills, Senior Fiscal Administrator
Nicole Varnes, Budget, Capital and Financial Reporting Manager

FUND STATEMENT

Fund 80000, Park Revenue and Operating Fund

	FY 2023 Actual	FY 2024 Adopted Budget Plan	FY 2024 Revised Budget Plan	FY 2024 Third Quarter Estimate	Increase (Decrease) (Col. 5-4)
Beginning Balance	\$4,658,297	\$4,500,381	\$6,822,458	\$6,822,458	\$0
Revenue:					
Park Fees	\$53,420,981	\$51,497,745	\$51,497,745	\$61,238,088	\$9,740,343
Interest	247,314	17,466	17,466	319,684	302,218
Sale of Vehicles and Salvage Equipment	145,037	179,771	179,771	172,978	(6,793)
Donations and Miscellaneous Revenue	452,542	305,018	305,018	412,504	107,486
Total Revenue¹	\$54,265,874	\$52,000,000	\$52,000,000	\$62,143,254	\$10,143,254
Transfers In:					
General Fund (10001)	\$255,000	\$0	\$0	\$0	\$0
Total Transfers In	\$255,000	\$0	\$0	\$0	\$0
Total Available	\$59,179,171	\$56,500,381	\$58,822,458	\$68,965,712	\$10,143,254
Expenditures:					
Personnel Services	\$31,615,067	\$32,504,042	\$32,504,042	\$36,509,488	\$4,005,446
Operating Expenses ¹	18,087,002	15,806,823	16,307,916	20,343,838	4,035,922
Recovered Costs	(772,363)	(1,137,952)	(1,137,952)	(622,023)	515,929
Capital Equipment	362,195	200,000	349,856	349,856	0
Subtotal Expenditures	\$49,291,901	\$47,372,913	\$48,023,862	\$56,581,159	\$8,557,297
Debt Service:					
Fiscal Agent Fee	\$0	\$0	\$0	\$0	\$0
Bond Payments ³	0	0	0	0	0
Total Expenditures	\$49,291,901	\$47,372,913	\$48,023,862	\$56,581,159	\$8,557,297
Transfers Out:					
General Fund (10001) ⁴	\$820,000	\$820,000	\$820,000	\$820,000	\$0
County Debt Service (20000) ⁵	1,008,862	895,547	895,547	895,547	0
Park Improvement Fund (80300) ⁶	1,235,950		1,950,012	1,950,012	0
Total Transfers Out	\$3,064,812	\$1,715,547	\$3,665,559	\$3,665,559	\$0
Total Disbursements	\$52,356,713	\$49,088,460	\$51,689,421	\$60,246,718	\$8,557,297
Ending Balance⁷	\$6,822,458	\$7,411,921	\$7,133,037	\$8,718,994	\$1,585,957
Revenue and Operating Fund	\$6,822,458	\$7,411,921	\$7,133,037	\$8,718,994	\$1,585,957
Stabilization and Other Reserves ⁸					
Donation/Deferred Revenue ⁹	0	0	0	0	0
Set Aside Reserve ¹⁰	0	0	0	0	0
Unreserved Ending Balance	\$0	\$0	\$0	\$0	\$0

Board Agenda Item
February 22, 2023

INFORMATION

FY 2025 Proposed Budget

Staff will present on the County Executive's Proposed FY 2025 Operating Budget, which was released to the public on February 20, 2024.

ENCLOSED DOCUMENTS:

None

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director, COO
Aimee L. Vosper, Deputy Director, CBD
Michael Peter, Director, Administration Division



Financial Updates and Action Items

Michael Peter

Park Authority Board Budget Committee

February 28, 2024



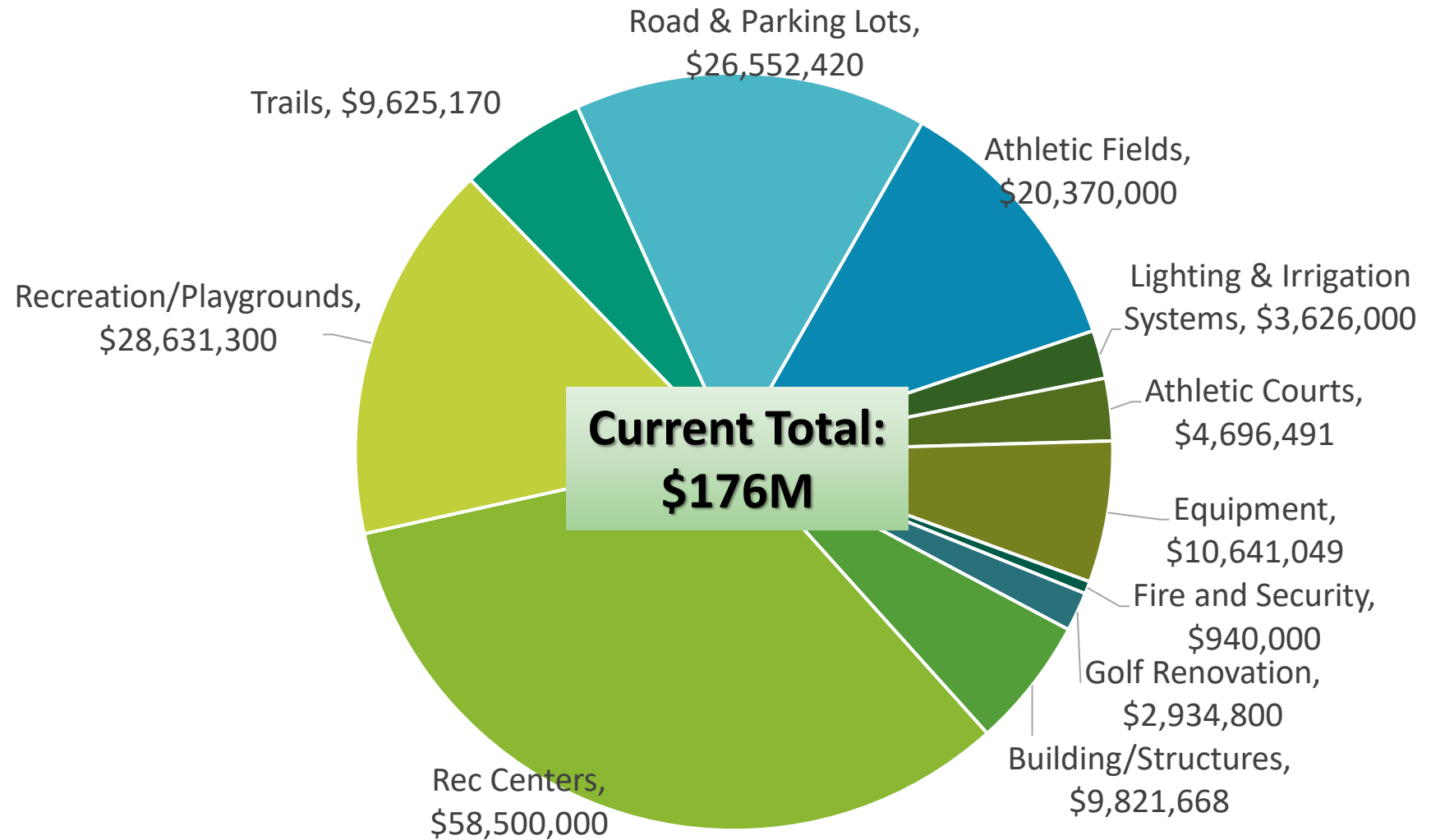
Action Item 1

Facility Wellness Initiative

Bond Reallocations



Assets at or Near End of Life



Funding for Revenue Facility Projects FY 2022 – FY 2024

- Alternative Funding Sources: \$3 Million
- ARPA: \$7.5 Million
- Revenue Sinking Fund: \$9.25 Million
 - \$2.75 Million Expended
 - \$6.5 Million Committed
- Current Request: \$2.4 Million
 - Energy Projects
 - Building Enhancements
 - Dredging and Irrigation



Information Item 2

FY 2024 Second Quarter Budget Review

Fund 1001 – General Fund



FY 2024 Second Quarter Review – General Fund

	FY 2023		FY 2024			
	Actuals		Current Budget	Actuals	Variance to FY 2023	Variance Budget to Actuals
Revenue	\$9,321		\$513,750	\$44,602	\$35,281	(\$469,148)
Total Revenue	\$9,321		\$513,750	\$44,602	\$35,281	(\$469,148)
Merit Salaries	\$10,237,564		\$27,593,819	\$12,187,505	\$1,949,941	(\$15,406,314)
Non-Merit Salaries	\$1,320,582		\$3,160,134	\$1,989,237	\$668,655	(\$1,170,897)
Operating Expenditures	\$4,126,038		\$7,259,361	\$3,884,822	(\$241,216)	(\$3,374,540)
Capital Equipment	\$159,058		\$1,243,957	\$175,953	\$16,895	(\$1,068,004)
Recovered Costs	(\$1,206,415)		(\$3,876,161)	(\$1,058,059)	\$151,356	\$2,818,102
Total Expenditures	\$14,633,827		\$35,381,110	\$17,179,456	\$2,545,631	(\$18,201,653)



Information Item 3

FY 2024 Second Quarter Budget Review

Fund 80000 – Park Revenue and Operating Fund



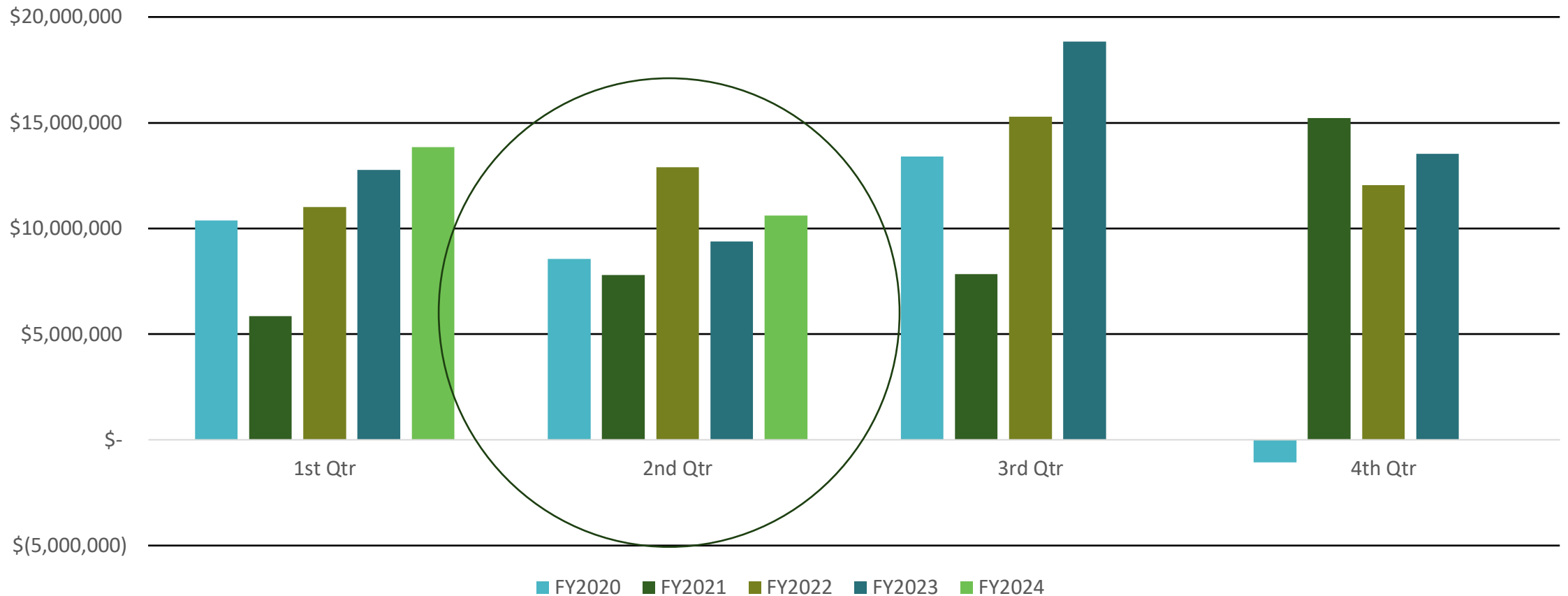
FY 2024 Second Quarter Review – Revenue Fund

	REC Activities	REC Centers	RMD	Golf	Admin	TOTALS
Revenue/Transfers In	\$2,565,934	\$10,673,774	\$2,063,708	\$8,875,909	\$269,704	\$24,449,029
Merit Salaries	\$814,343	\$2,512,042	\$181,338	\$1,822,954	\$692,690	\$6,023,367
Non-Merit Salaries	621,684	4,486,190	972,846	1,338,596	67,217	7,486,533
Benefits	387,553	1,724,034	199,510	1,106,819	351,743	3,769,659
Operating Expenditures	286,159	6,667,261	897,718	2,127,329	362,741	10,341,208
Recovered Costs	-	-	-	(50,863)	(153,354)	(204,217)
County Debt Service					895,547	895,547
Transfer to General Fund					820,000	820,000
Transfer to Park Improvement Fund					1,950,012	1,950,012
Total Expenditures	\$2,109,739	\$15,389,527	\$2,251,412	\$6,344,835	\$4,986,596	\$31,082,109
Net Position						(\$6,633,080)



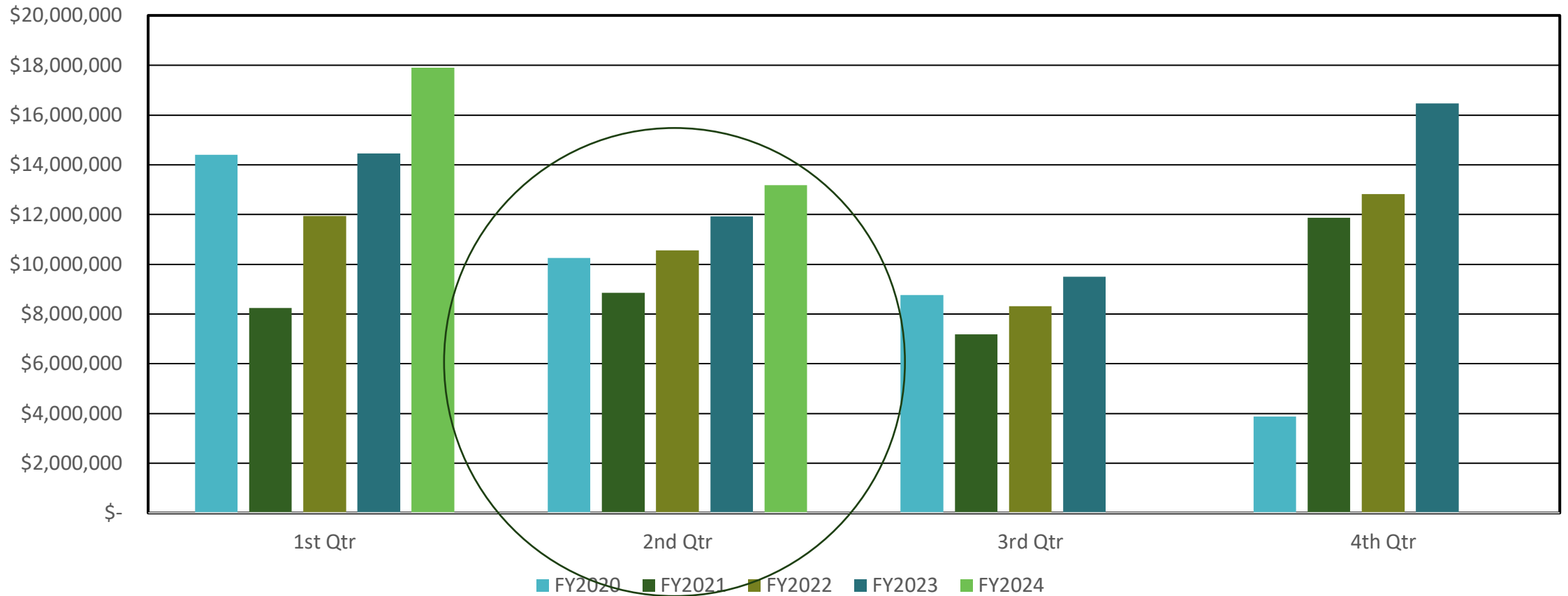
FY 2024 Actual Revenue – Revenue Fund

Actual Revenue Trends



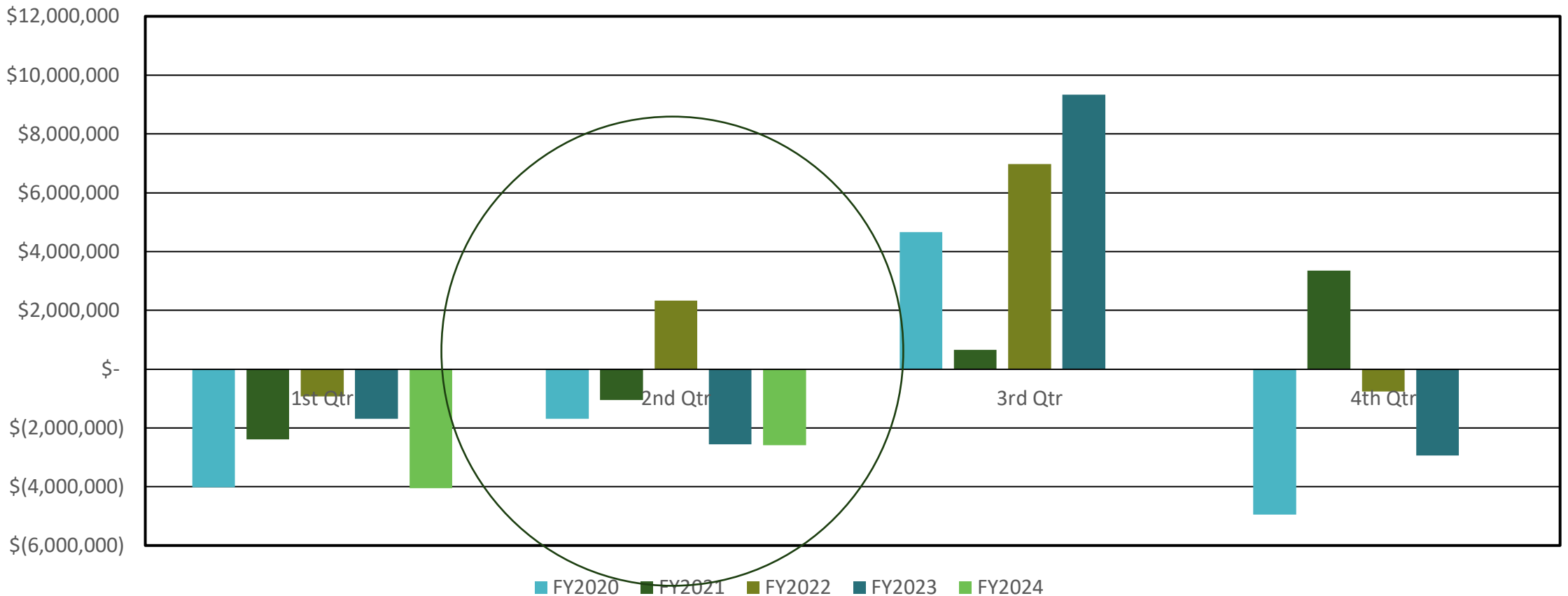
FY 2024 Actual Expenditures – Revenue Fund

Actual Expenditure Trends



FY 2024 Net Revenue – Revenue Fund

Net Revenue Trends



FY 2024 Second Quarter Review – Revenue Fund

	FY 2023		FY 2024		
	Actuals	Current Budget	Actuals	Variance to FY 2023	Variance Budget to Actuals
Revenue/Transfer In	\$22,153,303	\$52,000,000	\$24,449,029	\$2,295,726	(\$27,550,971)
Total Revenue	\$22,153,303	\$52,000,000	\$24,449,029	\$2,295,726	(\$27,550,971)
Merit Salaries	\$5,096,444	\$11,469,156	\$6,023,868	\$927,424	(\$5,445,288)
Non-Merit Salaries	\$6,490,975	\$13,579,674	\$7,486,032	\$995,057	(\$6,093,642)
Benefits	\$3,343,015	\$7,455,212	\$3,769,659	\$426,644	(\$3,685,553)
Operating/Xfers	\$11,530,034	\$19,973,475	\$13,909,972	\$2,379,938	(\$6,063,503)
Capital Equipment	\$292,939	\$349,856	\$96,795	(\$196,144)	(\$253,061)
Recovered Costs	(\$363,884)	(\$1,137,952)	(\$204,217)	\$159,667	\$933,735
Total Expenditures	\$26,389,523	\$51,689,421	\$31,082,109	\$4,692,586	(\$20,607,312)
Net Revenue	(\$4,236,220)	\$310,579	(\$6,633,080)	(\$2,396,860)	(\$6,943,659)



Action Item 4

FY 2024 Third Quarter Review

Fund 10000 – General Fund



FY 2024 Third Quarter Recommendations

General Fund

Program Area	Amount
Compensation Underfunding	\$350,000
Summer Concert Series	\$120,000
Computer Hardware	\$75,000
Trash Contract Underfunding	\$286,722
Capital Equipment	\$490,275
Total Recommendations	\$1,321,997



FY 2024 Third Quarter Projections

General Fund

	FY 2024 Adopted Budget	FY 2024 Current Budget *	FY 2024 Projected Actuals	FY 2024 Requested Adjustments
Revenue	\$ 513,750	\$ 513,750	\$ 513,750	\$ -
Expenses	\$ 34,335,940	\$ 35,381,110	\$ 36,703,107	\$ 1,321,997
Compensation	\$ 30,753,952	\$ 29,253,953	\$ 29,603,953	\$ 350,000
General Operating	\$ 7,208,149	\$ 8,759,361	\$ 9,241,083	\$ 481,722
WPFO	\$ (3,876,161)	\$ (3,876,161)	\$ (3,876,161)	\$ -
Capital Equipment	\$ 250,000	\$ 1,243,957	\$ 1,734,232	\$ 490,275
Net Cost to County	\$ 33,822,190	\$ 34,867,360	\$ 32,922,287	\$ 1,321,997

* Current budget includes assumed \$1.5M budget transfer from compensation to general operating



Action Item 5

FY 2024 Third Quarter Review

Fund 30010 – General County Construction Fund



FY 2024 Third Quarter Recommendations General County Construction Fund

Program Area	Amount
Forestry Operations	\$300,000
Trail Signage	\$150,000
Rec Center Wellness Projects	\$5,000,000
Cemetery Clean-Up	\$250,000
Total Recommendations	\$5,700,000



Action Item 6

FY 2024 Third Quarter Review

Fund 80000 – Revenue and Operating Fund



FY 2024 Third Quarter Projections

Revenue and Operating Fund

	FY 2024 Adopted Budget	FY 2024 Current Budget	FY 2024 Projected Actuals	FY 2024 Requested Adjustments
Revenue	\$ 52,000,000	\$ 52,000,000	\$ 62,143,254	\$ 10,143,254
Expenses	\$ 49,088,460	\$ 49,739,409	\$ 58,296,706	\$ 8,557,297
Compensation	\$ 32,504,042	\$ 32,504,042	\$ 36,509,488	\$ 4,005,446
General Operating	\$ 15,806,823	\$ 16,307,916	\$ 20,343,838	\$ 4,035,922
WPFO	\$ (1,137,952)	\$ (1,137,952)	\$ (622,023)	\$ 515,929
Capital Equipment	\$ 200,000	\$ 349,856	\$ 349,856	\$ -
Transfers Out	\$ 1,715,547	\$ 1,715,547	\$ 1,715,547	\$ -
Net Position	\$ 2,911,540	\$ 2,260,591	\$ 3,846,548	\$ 1,585,957

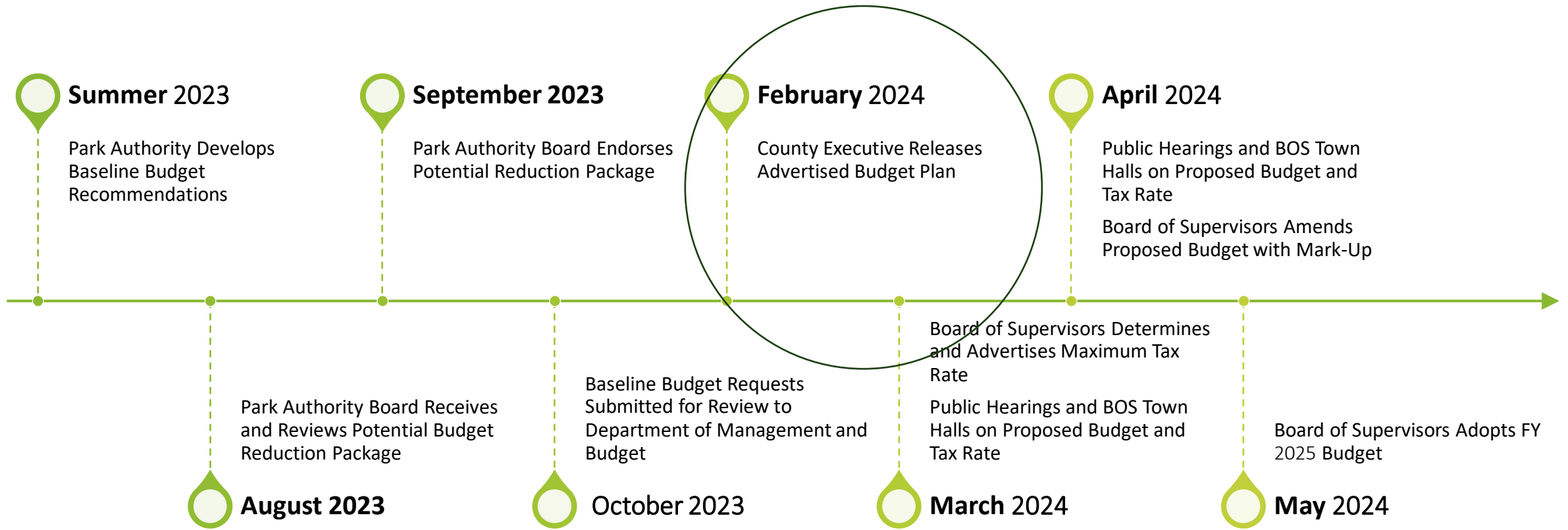


Information Item 7

FY 2025 CEX Proposed Budget



FY 2025 Proposed Budget Development Summary



Proposed Budget Development Guidance

BOS Directed the County Executive to

- undertake a comprehensive review of rate and fees;
- to review current services and programs to evaluate efficacy; and
- determine further efficiencies or savings that could be achieved.

Any budget requests will only be related to existing programs, no new programs or program expansions.



Additional Budget Development Guidance

Preliminary request to develop department budget reductions totaling 7% of General Fund appropriation. County Executive will consider all options during the development of his Proposed Budget.

Guidance from CEX: “Not every reduction submitted will be incorporated in the proposed FY 2025 Budget, but the process we are undertaking will allow us to step back and evaluate the services we offer as well as the most efficient means of offering them.”

FCPA General Fund Target: \$2,370,600

No Reductions Taken



FCPA-Specific Operating Budget Guidance

1. Members of the Park Authority Board are encouraged to coordinate with their District Supervisor in fall 2023 to discuss budget issues in advance of the preparation of the FY 2025 Advertised Budget Plan.
2. Make FCPA operationally whole in future budgets for Forestry and IMA-bamboo mitigation.
3. Work with FCPD to initiate a review of options to expand the presence of law enforcement within our park system, including the proposed park ranger program, and return to the Board with recommendations.



FY 2025 CEX Proposed Budget – General Fund

	FY 2023 Actuals	FY 2024 Adopted	FY 2025 Baseline Proposed	FY 2025 Advertised	Adjustments to Baseline
Revenue	\$250,329	\$513,750	\$513,750	\$0	(\$513,750)
Revenue Totals	\$250,329	\$513,750	\$513,750	\$0	(\$513,750)
Merit Salaries	\$22,523,885	\$27,593,819	\$29,214,530	\$29,093,710	(\$120,820)
Non-Merit Salaries	2,385,045	3,160,134	3,345,743	3,331,906	(\$13,837)
Operating Expenditures	8,485,062	7,208,149	8,830,916	7,328,491	(\$1,502,425)
Capital Equipment	811,667	250,000	300,000	250,000	(\$50,000)
Recovered Costs	(2,806,142)	(3,876,161)	(3,876,161)	(3,876,161)	-
Total Expenditures	\$31,399,517	\$34,335,941	\$37,815,028	\$36,127,946	(\$1,687,082)
NET COST TO COUNTY	\$31,149,188	\$33,822,191	\$37,301,278	\$36,127,946	(\$1,173,332)



TOTAL FY 2025 Budget Requests: \$8,977,751

Items	Final Proposed Submission	CEX Proposed Budget
Continuing Services:		
CPI/Baseline Operating Increases (Admin and Operations)	\$658,539	\$69,580
Full Year of Funding for Mobile Nature Center	\$114,961	\$114,961
Compliance:		
Bamboo Removal on Parkland	\$400,000	\$400,000
Zero Waste Trash Removal and Recycling	\$3,926,062	\$1,064,990 (Pilot)
Operating Budget Impact:		
OBI Funding - Maintenance/ Stabilization/ Staffing	\$1,778,189	\$-
Park Operations Forestry Contract Funding	\$890,000	\$890,000
Park Operations Service Restoration	\$1,210,000	\$865,000
Equity Funding Request	\$TBD	\$TBD
TOTALS	\$8,977,751	\$3,404,5431



TOTAL FY 2025 COUNTY CONSTRUCTION FUND Budget Requests: \$4,794,453

Items	Final Proposed Submission	CEX Proposed Budget
Compliance:		
Bamboo Removal on Parkland	\$400,000	\$400,000
Zero Waste Trash Removal and Recycling	\$1,970,540	\$500,000
Operating Budget Impact:		
OBI Funding - Maintenance/ Stabilization/ Staffing	\$718,913	\$-
Park Operations Forestry Contract Funding	\$890,000	\$890,000
Park Operations Restoration Funding	\$815,000	\$865,000
TOTALS	\$4,794,453	\$2,655,000



TOTAL FY 2025 GENERAL FUND Budget Requests: \$4,183,298

Items	Final Proposed Submission	CEX Proposed Budget
Continuing Services:		
CPI/Baseline Operating Increases (Admin and Operations)	\$658,539	\$69,580
Full Year of Funding for Mobile Nature Center	\$114,961	\$114,961
Compliance:		
Zero Waste Trash Removal and Recycling	\$1,955,522	\$564,990 (Pilot)
Operating Budget Impact:		
OBI Funding - Maintenance/ Stabilization/ Staffing	\$1,059,276	\$-
Park Operations Service Restoration	\$395,000	\$-
Equity Funding Request	\$TBD	\$TBD
TOTALS	\$4,183,298	\$749,531



Consumer Price Index (CPI)/Baseline Increases: \$658,018

- Overall CPI for most goods and services has stabilized post-COVID, although catch-up funding for past unfunded increases is still required.
- To continue providing our baseline services as they are, additional funds are required.
- Major maintenance contracts are driving large increases in staffing specifically.
- All requests are to continue providing services at the current levels provided.



PARTIALLY FUNDED: \$65,000

Bamboo Removal on Parkland: \$400,000

- We estimate that there is currently ~200 acres of running bamboo countywide on FCPA property and receive multiple resident complaints per month.
- In response to Fairfax County Code §119-3-2, passed in March 2022 (with enforcement which started January 2023), funding is needed to proactively mitigate bamboo infestation.
- Assuming coordinator position is saved, this ongoing funding would cover the annual needs for mitigation.



FULLY FUNDED



Zero Waste Trash and Recycling: \$3,391,979

- Fairfax County Code § 109.1-2-3(a)(4) - Recycling at Non-Residential Properties requires that waste cans must be accompanied by recycling cans.
- In the current model, maintenance staff spend 2-3 days per week on trash, impacting their ability to focus on other park maintenance projects.
- Provide additional trash and recycling services in our parks on the weekends.
- Ensure that trash and recycling separation is occurring at our parks and transported according to associated standards.



PILOT PROJECT: \$1,064,990



Maintenance/Stabilization/Staffing: \$1,502,302

- FY23 - \$201,000 for 214 acres/13 Renovated Sites
- All new and majorly renovated properties require additional maintenance, utility, and operating costs that are not in the current budget
- # of Positions Needed: 6 Merit; 2 Non-Merit; 3 Temporary

Unfunded FY24 Request – for FY22 and FY23 Sites (\$350,000)	New FY25 Request – for FY23 and FY24 Sites (\$1,152,302)
Arrowbrook Park – Ratcliffe	Accotink Stream Valley Park Expansion
Arrowhead Park	Blake Lane Park
Bren Mar Property Stabilization	Elklick Preserve Expansion
Chandon – Playground/ADA Improvements	Mount Vernon Woods Park
Fairfax Arms Property	Woodlands Education and Stewardship Center
Holladay- Synthetic Turf Conversion	
Laurel Hill - Central Green	
Oak Marr Rec Center- Cricket Netting	
Pohick Stream Valley Trail	
Riverbend - Maintenance Facility	
Scotts Run - Station 44 Athletic Field	

Not Funded



Right-Size Park Operations: \$2,100,000

	Budgeted Amount	Projected Need	Difference	Result
Forestry Contract Operations	\$383,000	\$1,273,000	\$890,000	This would allow us to fully fund contract operations for HIGH-RISK tree removal
Athletic Field Mowing	\$555,000	\$900,000	\$345,000	This expenditure is directly funded through 9 maintenance positions specifically frozen for this purpose
Park Open Space Mowing	\$442,000	\$562,000	\$120,000	Three maintenance positions are frozen to fund the open space mowing contract
Athletic Court Maintenance	\$290,000	\$490,000	\$200,000	With an inventory of more than 400 athletic courts throughout the County, there is a backlog of 75 athletic courts rated at D or F, along with increases required minimum maintenance.
Trail Maintenance Funding	\$350,000	\$500,000	\$150,000	Annual needs for trail maintenance have been outpacing the baseline allocation, which addresses up to 1 mile of annual trail maintenance
General Park and Facility Maintenance	\$2,358,000	\$2,753,000	\$395,000	Redirected funding has been used to allow for broader opportunities to provide routine maintenance before issues

TOTALS

FULLY FUNDED



Forestry Funding: \$890,000

- The current contract budget of \$383,000 only covers about 30% of the annual costs of removing high-risk trees
- Average # of trees removed has increased by 100% (1,005) compared to ten years ago
- Cost overruns are taken from other high priority maintenance projects. With no additional funds, we must scale back to only high-risk trees
- Additional funding will allow FCPA to move from reactive service delivery to proactive and preventative care needs



FULLY FUNDED



Impact of Proposed Athletic Services Fee Increase

Items	Final Proposed Submission	CEX Proposed Budget	Increase from Athletic Services Fees
Girls Softball Maintenance	\$-	\$300,000	\$300,000
Athletic Field Maintenance	\$2,878,000	\$3,223,000	\$345,000
Diamond Field Maintenance	\$1,000,000	\$1,294,000	\$294,000
TOTALS	\$3,878,000	\$4,817,000	\$939,000
Synthetic Turf Replacement	\$2,250,000	\$3,182,836	\$932,836



Energy Program Projects Funded

Items	CEX Proposed Budget
Conversion to Gas-Powered Equipment (Phase 2)	\$158,412
Continued Support for Invasive Management Area Program	\$466,355
Watch the Green Grow Program	\$43,500
TOTALS	\$668,267



FY 2025 Proposed Budget – Revenue Fund

	FY 2023 Actuals	FY 2024 Adopted	FY 2025 Baseline Proposed	FY 2025 Advertised	Adjustments to Baseline
Revenue	\$54,265,874	\$52,000,000	\$59,373,535	\$59,373,535	\$-
Transfer In	255,000	-	-	-	-
Income Totals	\$54,520,874	\$52,000,000	\$59,373,535	\$59,373,535	\$0
Merit Salaries	\$11,200,894	\$14,204,333	\$15,336,864	\$15,773,330	\$436,466
Non-Merit Salaries	13,437,572	11,299,494	12,200,418	12,547,626	347,207
Benefits	6,976,601	7,000,215	7,558,352	7,773,452	215,100
Operating and Other Expenditures	21,267,568	17,722,370	22,263,814	22,860,669	596,855
Recovered Costs	(772,363)	(1,137,952)	(1,177,952)	(1,177,952)	-
Total Expenditures	\$52,110,272	\$49,088,460	\$56,181,496	\$57,777,125	\$1,595,629
Net	\$2,410,602	\$2,911,540	\$3,192,039	\$1,596,410	\$1,595,629





Financial Updates and Action Items

Michael Peter

Park Authority Board Budget Committee

February 28, 2024

